

BRITISH EDUCATIONAL RESEARCH ASSOCIATION

Archival documents

1. Record of initial meeting of 16 persons (named) on October 12 1973, to discuss the formation of BERA.
2. Copy of document sent out to colleagues about the formation of BERA. (undated)
3. List of persons to whom document 2 was sent.
4. Annotated draft constitution (undated, about October 1973)
5. Pamphlet and membership application form (ditto)
6. Draft constitution, October 1973
7. Letter from DES, turning down application for funds, 30 November 1973
8. Agenda, 2nd Planning meeting, 11 December 1973
9. Minute of meeting of Planning Committee, 6 February 1974
10. Letter from Clem Adelman to Ed Stones on proposed conference, 25 May 1974
11. Proposals for Inaugural meeting from Derek Sharples (undated)
12. Minute of Planning Committee, 5 April 1974
13. Agenda of Inaugural Meeting, 5-6 April 1974
- 14a. Provisional programme for 1974 conference
- 14b. Annotated ditto
- 14c. Ditto
15. List of those attending 1974 conference
16. List of members with addresses (undated, about mid-1974)
17. Minute of Inaugural Meeting, 6 April 1974
18. Agenda of Planning Committee, 21 May 1974
19. Minute of Planning Committee, 21 May 1974
20. Agenda of Planning Committee, 15 July 1974
21. Minute of Planning Committee, 15 July 1974
22. Call for nominations for office-bearers, July 1930

23. Agenda of Executive Committee, 5 October 1974
24. Minute of Executive Committee, 5 October 1974
25. Opening account with Lloyds Bank, 22 November 1974, with signatures of John Nisbet, President, Ed Stones, Voce-President, Peter Chambers, Secretary, Bruce Choppin, Treasurer, and Clare Burstall, Donald McIntyre, Derek Sharples and Raymond Jackson
26. Minute of Executive Committee, 22 November 1974
27. Minute of Executive Committee, 6 February 1975
28. Minute of Executive Committee, 8 May 1975
- 29a Constitution of BERA (undated)
- 29b Draft constitution of BERA, March 1975
29. Treasurer's report, 29 August 1975
30. Report from the Publications Committee (undated, about September 1975)
31. First issue of Research Intelligence, list of contents (undated)

1

Proposed

British Educational Research Association

Record of Meeting

12 October 1973

Present: Professor Jack Wrigley, Dr. Derek Sharples, Dr. Alan Bishop, Dr. Richard Whitfield, Professor Edgar Stones, Dr. George Brown, Dr. Mike Tobin, Mr. Douglas Finlayson, Professor Noel Entwistle, Dr. Tom Christie, Dr. Klaus Wedell, Dr. Bruce Choppin, Mr. Ray Jackson, Mr. Desmond Nuttall, Dr. Don Lomax, Dr. Donald McIntyre, Mr. G.J. Pollock, Professor Phillip Taylor

Decisions taken:

- 1 To form a B.E.R.A.
- 2 Membership to be open but in the early stages the Association to be run by a body of founder members comprising the original group and their nominees.
- 3 Each member of the original group to submit around 10 but no more than 20 names of persons for foundation membership and each name, address and subject of interest to be written on a 5" x 3" card. The cards to be sent to Ed. Stones as soon as possible.
- 4 To compile a list of names from the cards, the list to be submitted to the next meeting for drawing up a list of founder members. Names should aim to reflect a wide spread of subject interest.
- 5 The following people to be invited to the next meeting.

Paul Hirst - Cambridge Department of Education
John Vaizey - Brunel
Brian Holmes - London Institute
Bill Taylor - London Institute
M. Cogan
Alex Ross - Lancaster
G. Reddeford - Bristol
Nigel Grant - Edinburgh Dept. of Education
D.J. Witherington - Aberdeen Department of History.
- 6 The following preliminary list of functions were agreed.

Main aim

The advancement of educational research in Britain.

cont./.....

Specific aim

Publication of a journal/newsletter, national conferences, regional conferences, publication of annual conference reports, publication of bibliographic surveys, information on research tools and approaches.

- 7 In connexion with the journal Tom Christie agreed to check with Manchester to see if the Manchester Education Journal would be possible of transmogrification into a journal of the B.E.R.A.
- 8 Noel Entwistle agreed to raise the question of financing the next two meetings of the group by SSRC with the SSRC, ERB at their meeting on 16 November 1973, under the heading of seminars.
- 9 It was agreed to contact the following funding bodies in a preliminary informal way to investigate the chance of getting an amount of £10,000 underwritten for 2 or 3 years as a pump primer.

Nuffield - Jack Wrigley
SSRC/ERB - Noel Entwistle
DES - Ed. Stones
Leverhulme - Mike Tobin to be asked
- 10 G. Pollock agreed to prepare notes towards a constitution for discussion at the next meeting. A. Bishop agreed to prepare a synoptic version of the A.E.R.A. constitution.
- 11 Members to be asked to think about a title for the Association for the next meeting.
- 12 Members to be asked to make suggestions for papers for the inaugural meeting.
- 13 The next (augmented) meeting to be held on 11 December at Birmingham (Centre for Education of Visually Handicapped).
- 14 Inaugural meeting to be held 29 - 30 March at Birmingham. Mike Tobin to be asked to reserve accommodation for 100-200 people either in University Halls or a College.

ES/CRE/222

16 October 1973

BRITISH EDUCATIONAL RESEARCH ASSOCIATION

A group of some fifteen people met, under the chairmanship of Professor Stones, on 12th October to discuss the setting up of a British Educational Research Association. The main idea would be to bring together within this new Association people from a variety of different disciplines and backgrounds who were interested in educational research. The separation of psychologists, sociologists, historians and philosophers into separate learned societies concerned with educational research decreases the opportunities for cross-fertilization of ideas in educational research. By mounting national and regional conferences and by editing a multi-disciplinary journal, the new Association would promote discussions about educational research by people drawn from all the contributory disciplines.

To set up a new national Association requires ~~pump-prime~~ funds and the group wondered whether S.S.R.C. money could be used in two possible ways

- (i) to finance the organisation of subsequent meetings of the planning group and, in particular, the next meeting in December;
- (ii) to help guarantee the cost of organising the first conference of Association, probably in April, 1974.

In addition the group would welcome ideas about how to raise an estimated £10,000 to finance the new Association for the first two years of its existence.

B.E.R.A.

Dr. W.B. Dockrell,
S.C.R.E.,
16 Moray Place,
Edinburgh EH3 6DR.

Professor Jack Wrigley,
University of Reading,
School of Education,
London Road,
Reading RG1 5AQ.

Dr. D. Sharples,
Worcester College of Educ.,
Henwick Grove,
Worcester WR2 6AJ.

Dr. A. Bishop,
Cambridge University,
Dept. of Education,
17 Brookside,
Cambridge CB2 1JG.

Dr. R. Whitfield,
Cambridge University,
Dept. of Education,
17 Brookside,
Cambridge CB2 1JG.

Professor J. Nisbet,
Aberdeen University,
Dept. of Education,
King's College,
Aberdeen, AB9 2UB.

Mr. George Brown,
New University of Ulster,
Coleraine,
Co. Londonderry,
N. Ireland.

Dr. E. Wragg,
University of Exeter,
School of Education,
Exeter EX4 4JZ.

Dr. G. Miller,
University of London,
Institute of Education,
Malet Street,
London WC1E 7HS.

Dr. M. Tobin,
Centre for Research into
Education of the Visually
Handicapped,
50 Wellington Road,
Edgbaston, Birmingham 15.

Mr. Ray Jackson,
Schools Council,
160 Great Portland Street,
London W.1.

Professor E. Stones,
University of Liverpool, School of
Educ.
Mr. P. Chambers,
West Midlands College,
Gorway,
Walsall, Staffs.

Mr. D. Finlayson,
School of Education,
University of Liverpool,
19-23 Abercromby Square,
Liverpool L69 3BX.

Professor N. Entwistle,
University of Lancaster,
School of Education,
Cartmel College,
Bailrigg, Lancaster.

Dr. L. Cohen,
University of Bradford,
School of Education,
Bradford BD7 1DP.

Dr. Tom Christie,
University of Manchester,
Dept. of Education,
Manchester M13 9PL.

Mr. P. Renshaw,
Dept. of Education,
University of Leeds,
The University, LS2 9JT.

Dr. K. Wedell,
School of Education,
University of Birmingham,
Birmingham 15.

Dr. B. Choppin,
N.F.E.R.,
The Mere,
Upton Park,
Slough, Bucks. SL1 2DQ.

Dr. D. Nuttall,
Schools Council,
160 Great Portland Street,
London W.1.

Dr. D. Lomax,
University of Manchester
School of Education,
Manchester M13 9PL.

Dr. D. McIntyre, Stirling,
Dept. of Educ., University of
Stirling, FK9 4LA, Scotland.

Mr. G.J. Pollock,
S.C.R.E., 16 Moray Place,
Edinburgh EH3 6DR.

4

CONSTITUTION OF THE BRITISH EDUCATIONAL RESEARCH ASSOCIATION

Article 1 Name and Status

The name of the Association shall be the British Educational Research Association (B.E.R.A.). It is an autonomous professional body, distinct from other national institutions.

Article 2 Purpose

*for the improvement of education
+ for the benefit of the community.*
and dissemination of knowledge?

The broad aim of the Association is to encourage the pursuit of educational research and its applications. In particular the Association seeks to:

- (addition: wider scope)*
- (i) provide a critical professional framework for the discussion of problems and methods in educational research;
 - (ii) promote co-operation among research workers in various disciplines working in the field of education;
 - (iii) communicate educational research findings to all concerned with the study and practice of education; *interested in the theory & practice of education*
 - (addition)*
(addition) (iv) improve the training, facilities, and career structures of educational research personnel. *both within the education system & with community at large; (addition) to provide a platform for the dissemination of research findings*

So that the ed. res. effort in community may benefit
for the benefit of the community

Article 3 Membership

- [Two exclusive, or narrow, to satisfy Charity Commissioners
— maybe not sufficient]*
- A Membership of the Association is open to all persons interested in educational research and actively engaged in furthering the broad aim of the Association.
 - B There are two basic classes of membership of the Association: Voting and Non-voting.
 - C Only voting members may vote and hold elective office in the Association. Eligibility for voting membership shall normally be based upon evidence of present or past active involvement in educational research or the direction or the dissemination of such research. Voting members shall comprise:
 - (i) those invited to attend the Inaugural Meeting of the Association held in April 1974, and who take up subscription by June 30th, 1974;
 - (ii) those nominated by two voting members and approved by the membership sub-committee;
 - (iii) Associate members of at least three years' standing whose applications are approved by the membership sub-committee.
 - D Non-voting members have the same rights and privileges as voting members, except that they may not vote or hold elective office. Non-voting members comprise three sub-classes:
 - (i) Associate members, comprising persons interested in educational research and subscribing to the purposes of the Association.
 - (ii) Student members, comprising any full-time or part-time student not holding a full-time position, nominated by a voting member holding a full-time position at the institution where the student is enrolled. Student membership has a maximum of four years' tenure.
 - (iii) International affiliates comprising persons generally resident outside the United Kingdom who subscribe to the aims of the Association.
 - E Membership will terminate automatically if annual subscriptions lapse beyond the time fixed by the Executive Council.

Article 4 The Executive Council

The Executive Council will be responsible for administering the Association in accordance with the wishes of the voting members in order to achieve the aims of the Association. It will consist of 10 elected members comprising:

President, who will act as Chairman;
Vice-President, who will act as Chairman during the President's absence;
General Secretary;
Treasurer, who will act as Chairman of the Finance Sub-committee;
Membership Secretary, who will act as Chairman of the Membership Sub-committee;
Publications Editor, who will act as Chairman of the Publications Sub-committee;
Conference Secretary, who will act as Chairman of the Conference Sub-committee;
and three members without portfolio.

The Executive Council have power to set up and determine the composition of sub-committees; sub-committee members need not be drawn entirely from the Executive Council.

All sub-committees shall report to the Executive Council. A quorum of the Council shall constitute 6 or more members, and the Chairman shall have a vote and a casting vote. A voting member may attend any Executive Council meeting as an observer upon giving one month's notice to the General Secretary.

Article 5 Nominations, elections, and terms of officers of the Executive Council

Election shall be by ballot and shall be reported to the Annual General Meeting of the Association which will form a part of each Annual Conference of the Association.

Except for the 1974 A.G.M., four positions on the Executive Council will be open for annual election comprising the Vice-President and the three members without portfolio. The office of President will be filled annually by the outgoing Vice-President. The following five officers will be elected for a three-year period:

The General Secretary
The Treasurer
The Membership Secretary
The Conference Secretary
The Publications Editor

(In 1974 all positions will be open for election.)

Nominations for election to the Council must be supported by at least two voting members. All members of the Executive Council, with the exception of the retiring President (for the office of President), may offer themselves for re-election.

Article 6 Finance and benefits of membership

1. There will be an initial annual subscription of £5 (£2 for student members). Membership will entitle persons to attend conferences and receive such benefits and publications as the Executive Council shall from time to time deem appropriate. The accounts of the Association shall be subject to an annual external professional audit and will be presented to each A.G.M. Changes to the subscription rate require the approval of the A.G.M. and all expenditure requires the prior approval of the Finance Sub-committee.
2. In the event of the dissolution of the Association, the Executive Council then in office shall remain in office until all the affairs of the Association have been properly terminated. Any funds remaining after payment of debts and obligations shall be distributed to one or more qualified educational organisation(s).

Article 7 Changes to the Constitution

Proposals for changes to the Constitution shall be submitted to the Executive Council who shall communicate such proposals with their recommendations to the voting membership by post. Voting members unable to attend the A.G.M. may cast their votes in writing by proxy through the General Secretary not less than 3 days prior to the A.G.M. Constitutional changes require the support of 65% of the votes cast before adoption.

Article 8 Meetings

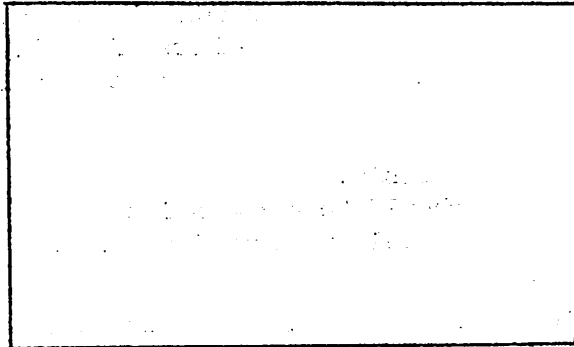
There shall be an Annual General Meeting during the Association's Annual Conference at which the President shall take the chair. A special general meeting can be called by a request, signed by 20 or more voting members, to the Executive Council. The Executive Council shall meet at least three times per year.

IMPLEMENTATION OF THE CONSTITUTION

The Planning Committee recommends that the membership year start in September. When the Constitution is approved, the Planning Committee will proceed to implement it by organising elections. The Planning Committee will continue to act until handing over to the new Executive Committee with effect from the first day of the agreed membership year.

APPLICATION FOR MEMBERSHIP

Application for membership shall be made by completing the proforma and returning it, together with a cheque for the appropriate subscription, to the Membership Secretary.



Cheques should be made payable to

"British Educational Research Association."

and should be crossed.

BRITISH EDUCATIONAL RESEARCH ASSOCIATION

Aims.

The broad aim of the Association is to encourage the pursuit of Educational Research and its application;

to;

provide a critical professional framework for the discussion of problems and methods in educational research;

promote co-operation among research workers in various disciplines working in the field of education;

communicate educational research findings to all concerned with the study and practice of education.

improve the training, facilities, and career structures of educational research personnel.

MEMBERSHIP

Membership is open to all persons interested in educational research and actively engaged in furthering the broad aim of the Association.

Members are able to attend conferences and seminars sponsored by the Association.

A programme of three such meetings a year is planned.

Members are invited to the annual conference, held in September.

Members are sent a list of members, giving the addresses of colleagues with educational research interests.

Amongst developments in the immediate future under consideration by the association committees are:

- the publication of regular Association newsletter, to disseminate current research information in a reasonably rapid form.

- the development of relationships with other associations.

- a regular 'occasional' series of monographs.

CLASSES OF MEMBERSHIP

All applicants and members must subscribe to the aims of the association.

There are two basic classes membership: voting and non-voting.

Voting members.

Applicants should be nominated by two voting members or should be Associate members of at least three years standing. Annual subscription £5.00.

Non-Voting members.

Associate Membership.

Applicants should be persons interested in Educational research. Annual subscription £5.00.

Student Membership.

Applicants should be full or part-time students not holding a full-time position, and must be nominated by a voting member holding a full-time position at the institution where the member is enrolled.

Student membership can only be held for four years. Annual subscription £2.00.

International Affiliates.

Applicants should be persons generally resident outside the United Kingdom. Annual subscription £5.00.

All applications must be approved by the Membership Committee. Membership will be terminated automatically if annual subscriptions lapse beyond the time fixed by the Executive Council.

Please complete in Block Capitals.

To: The Membership Secretary: British Educational Research Association.

From: Name and Title.....
Occupation.....
Professional address.....
.....Telephone No.....
Private address.....
.....Telephone No.....

Please complete ONE section only below. *

* I wish to apply for Voting Membership of B.E.R.A. and the following voting members have agreed to sponsor my application.

1. Name and Title.....
Signature.....
2. Name and Title.....
Signature.....

* I wish to apply for Associate Membership.

* I wish to apply for Student Membership and the following voting member has agreed to sponsor my application.

1. Name and Title.....
Signature.....

* I wish to apply for membership as an International Affiliate.

I enclose my cheque, made payable to 'British Educational Research Association' for the appropriate subscription.

Voting, Associate, Affiliate Members. £5.

Student Members. £2.

Signed..... Date.....

October 1973

CONSTITUTION OF THE BRITISH EDUCATIONAL RESEARCH ASSOCIATION*

Preamble

This Constitution has been drawn up at the request of a group of educationists meeting at the University of Birmingham in October 1973 who urged the establishment of a society for the promotion and study of Educational Research in Great Britain and Ireland.

Article I: The Title and Aims of the Association

Name. SECTION 1. The name of this organisation shall be

The British Educational Research Association

Purpose. SECTION 2. The general purpose of the Association shall be to encourage the growth of appropriate research into Education in Great Britain by:

(Suggestions:)

Article II: Membership

Membership. SECTION 1. There shall be three categories of individual members: founder, ordinary, and honorary.

*Draft based on the constitution of another association. Submitted by Ray Jackson.

Ordinary Membership. SECTION 2.

(a) Eligibility

Membership shall be open to persons connected in a professional capacity with educational research, or who have shown interest in this field.

(b) Sponsorship

Candidates for membership shall be nominated by at least two members of the Association and elected in accordance with the by-laws.

(c) Lapse of Membership

Members whose subscriptions are in arrears by more than two years shall be regarded as having allowed their membership to lapse. They shall be so informed by the Treasurer and may be re-admitted after due consideration of their case by the Executive Committee.

Honorary Membership. SECTION 3.

(a) Eligibility

Persons working in Great Britain who are members of the equivalent association in their own country shall be eligible for election to honorary membership of the section.

(b) Privileges

Honorary members shall have all the privileges of ordinary membership except as otherwise stated in this constitution.

Associate Membership. SECTION 4

(a) Eligibility

Bona fide students in educational research shall, for the period of their studies, be eligible for membership of the Association if sponsored by two members. Subsequently they may apply for ordinary membership under the terms of the constitution.

(b) Privileges

Associate members shall not have the right to vote on any issue affecting the policy of the Association, nor can they stand for office, but they shall enjoy all the other privileges of membership.

Founder Membership. SECTION 5

(a) Eligibility

(To be defined)

(b) Privileges

Article III: Officers and Committee

Management. SECTION 1. The members shall establish the policy of the Association within the framework of this Constitution. With the assistance of the president, the elected and appointed officers and the elected members of the executive committee the members shall manage the affairs of the section.

President. SECTION 2. The president shall be some person of recognised distinction in the field of educational research. He shall be invited annually by the executive committee with the consent of the membership to occupy the position.

Elected Executive Officers. SECTION 3. The following executive officers shall be elected in accordance with the by-laws, for a term of office of three years:

Chairman

(Other suggestions)

Vice-Chairman

Information Officer

Elected Executive Officers. SECTION 4. There shall be ^(?) six/committee members, elected in accordance with the by-laws. On the occasion of the coming into force of this Section, two members shall be elected for a term of one year and two for a term of two years and two for a term of three years. At subsequent elections, committee members shall be elected for a term of three years.

The Executive Committee. SECTION 5.

The elected officers, the elected committee members, and the appointed officers shall constitute the executive committee. The president and immediate past president shall be ex officio members. The committee shall manage the business of the Association, except as where specified in this

constitution. With the approval of the membership additional executive officers or members may be elected to the committee. A quorum of six shall be necessary to make any meeting of the executive committee valid. Appointed Officers. SECTION 6.

Secretary

The secretary shall be appointed annually by the executive committee, which shall determine any remuneration and shall have the power to dismiss him.

Treasurer

The treasurer shall be appointed annually by the executive committee, which shall determine any remuneration and shall have the power to dismiss him.

Variation in terms of service. SECTION 7.

An elected officer, at the expiration of his term of office, shall not be prohibited from standing for election as a lay member; and a lay member, at the expiration of his term of service, shall not be prohibited from standing for election as an officer.

Article IV: Eligibility and Duties

President. SECTION 1

Eligibility

Any person whether or not a member of the Association may be invited to occupy the position of president.

Term

One year and not normally eligible for re-invitation.

Duties

To deliver a Presidential Address at the opening session of the Annual General Meeting subsequent to his election.

Elected Officers and Committee Members. SECTION 2

Eligibility

Any ordinary member of the Association who has been a member for at least

one year and whose dues are paid for the current year shall be eligible for election as an executive officer or member of the executive committee.

Term

Elected officers and elected members shall normally serve for three years, and shall not be eligible for re-election to the same office.

Duties

The Chairman shall act as chairman of executive committee meetings and in his absence the Vice-Chairman shall preside. The Chairman or Vice-Chairman shall have power to authorise the Treasurer to make payment above an amount specified in the by-laws.

Executive Committee. SECTION 3

Annual Meetings

The executive committee shall be responsible for planning the professional part of annual general meetings. Chairmanship of conference meetings shall be decided by the Committee.

Conferences and other activities

The executive committee shall be responsible for the organisation of conferences and other activities agreed by the membership, and may approve regional activities proposed by members of the Association.

Relations with other countries

The executive committee shall maintain relations with the appropriate Educational Research Organisation in other countries through the Secretary of the Association.

Powers of Co-option

The executive committee may, at its discretion, co-opt at any time no more than two additional members.

Information Officer. SECTION 4. The Information Officer shall perform such duties as may from time to time be required of him by the Executive Committee.

The Secretary. SECTION 5.

Eligibility

Any person regarded as competent to perform the duties of Secretary to

the Association may be appointed to this post under the terms of this constitution.

Duties

The Secretary shall be responsible

- (a) for the maintenance of the records of the British Section and the circulation of documents.
- (b) for arranging details of the business sessions of the general meetings, and for notifying in due time members of the time, place and preliminary programmes of those meetings;
- (c) for organising procedures associated with the admission of candidates for membership;
- (d) for calling, in consultation with the Chairman, executive committee meetings; and
- (e) for other duties assigned to him by the executive committee.

The Treasurer. SECTION 6.

Eligibility

Any person regarded as competent to perform the duties of Treasurer to the Association may be appointed to this post in accordance with the terms of this constitution.

Duties

The Treasurer shall work closely with the Secretary in the organisation of the affairs of the section. In particular he shall be responsible: for

- (a) arranging payments on behalf of the section in accordance with the by-laws;
- (b) reporting at general meetings on the receipts, expenditures and financial condition of the section;
- (c) collecting, on the advice of the Secretary, the dues of members, and issuing receipts;
- (d) arranging for an audit of the books prior to each general meeting by auditors approved by the executive committee.
- (e) other duties assigned to him by the executive committee.

Article V: Elections

Approval of the committee's presidential nominee shall be sought, and the elections of executive officers and elected members of the executive committee shall be held at Annual General Meetings in accordance with the by-laws.

Article VI: Annual General Meetings

Organisation and Frequency. SECTION 1.

An Annual General Meeting shall be held each (?) and shall include a professional programme and business sessions. Due notice of general meetings shall be given to members by the Secretary in accordance with the by-laws.

Date and Place. SECTION 2.

The date and place of the general meeting shall be determined by the executive committee.

Quorum. SECTION 3.

Twenty-five per cent of ordinary members whose dues are paid for the current session shall constitute a quorum.

Legislation. SECTION 4.

When a quorum is present at a business session, the members so assembled shall act as the legislative body of the Association. They shall determine general lines of policy regarding activities and policy proposals to amend the Constitution in accordance with the Section's by-laws. Nothing in this constitution shall prevent any member in such business meetings from bringing before the Section a matter of business not listed on the Agenda.

Minutes. SECTION 5.

The Secretary shall be responsible for keeping the members informed of the deliberations of the general meetings by post.

Article VII. Special Meetings

Professional Conferences. SECTION 1.

Meetings for the purpose of discussing items of academic and professional

interest including joint meetings with other professional bodies may be arranged on a national or regional basis by members of the Association with the concurrence of the executive committee.

International Meetings. SECTION 2.

Professional meetings of an international or inter-continental kind may be arranged only through the executive committee.

Special Business Meetings. SECTION 3.

Special business meetings of the section may be called by the executive committee or on the written request of at least thirty of the members, in which case the meeting shall be held within three months of the request being received by the President. Such meetings shall be conducted in accordance with Article VI, SECTIONS 3 and 4 of this constitution and the by-laws.

Article VIII: Publications

Publications may be supported or undertaken by the Executive Committee.

Article IX: Finances

Financial Year. SECTION 1

The financial year of the Assoc-iation shall begin on September 1st and end on August 31st of the next calendar year.

Annual Subscription. SECTION 2.

The amount of the annual subscription shall be determined by members at a general meeting. Any proposal to change the annual subscription shall be brought to the attention of members at least three months before the Annual General Meeting at which the proposal is to be put.

Payment of Subscription. SECTION 3.

Subscriptions are due on the 1st of September and are payable to the Treasurer. Paid up ordinary members shall be entitled to participate in professional and business meetings of the Assoc-iation, to vote on matters to be determined by the members and to enjoy such other rights and privileges as may be accorded to ordinary members of the Association.

Associate Membership Subscription. SECTION 4.

The amount of the annual subscription for associate members shall be determined by the Executive Committee; any change shall be brought to the attention of the members at the Annual General Meeting in the year in which the change is to come into operation.

Article X: By-laws

The articles of this Constitution may be elaborated in by-laws drawn up by the Executive Committee. They shall be presented to the membership of the Association at an Annual General Meeting when a simple majority shall suffice. The by-laws shall not include any provisions which run contrary to this Constitution. A copy of the by-laws shall be forwarded to the executive committee of the C.E.S.E.

Article XI: Amendments

This Constitution may be amended at an Annual General Meeting after due notice has been given. A two-thirds majority of members voting either at the meeting or by post is required.

Article XII: Entry into Force

The Constitution shall enter into force at a time and in a form in which it is adopted by an affirmative vote of a two-thirds majority of the members voting at an Annual General Meeting.

APPENDIX No. 1

Under Article III, Sections 3 and 4: Officers and Committee

Under Article IV: Eligibility and Duties

By-law relating to: Election of executive officers and committee members:

1. A candidate for election as executive officer or committee member must be proposed and seconded by paid up ^{Assoc-} ~~ation~~ members, who shall first have ascertained from the nominee that he is willing to stand and is eligible under the provisions of the Constitution.
2. Nominations for election will normally be received by the Secretary, and displayed by him on a suitable notice-board not later than one hour

before the Annual General Meeting. Nominations from ^{Assoc-} ~~lation~~ members not able to attend the Annual General Meeting, however, must reach the Secretary not later than one week before the Annual General Meeting.

4. Otherwise completed voting papers must be handed to the Secretary immediately before the Annual General Meeting. The votes shall be counted at the A.G.M., by the Secretary, The Treasurer, and one other member of the Section who is not a candidate for election.

APPENDIX No. 2

Under Article II, Section 4: Associate Membership

Under Article IX, Sections 2 and 4: Annual Subscription

By-law relating to Annual Subscription for Associate Members

The annual subscription for associate members shall be one third of that payable by ordinary members.



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3136

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The School and Institute of Education
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P O Box 147
Liverpool L69 3BX

Your reference ES/CRE/222
Our reference P1194/01
Date 30 November 1973

Dear Professor Stones

Thank you for your letters of 5 November.

I have consulted my colleagues in connection with your request for a pump-priming grant to help you establish the British Educational Research Association and I am afraid that we shall be unable to provide you with funds.

From time to time we receive requests for financial support in connection with setting up associations, committees, specialist groups etc. and inevitably we have to be very selective. In consequence only in quite exceptional situations can funds be provided.

In the case of the proposed British Educational Research Association there is an additional difficulty from our point of view. Whilst I appreciate you have in mind that the work of the Association would not overlap other bodies, we are bound to conclude that the aims at least seem to cover a lot of the ground served by NFER. We provide financial support to the Foundation and we would not be able to justify grants to two organisations seemingly covering similar areas.

I am sorry that by its nature this reply will be a disappointment to you.

Yours sincerely

J W NISBET.

S

Proposed B.E.R.A.

Second planning meeting, 11 December 1973, at Centre for Education of the Visually Handicapped, University of Birmingham at 11.00

You should have received the following:

- 1 Record of meeting of 12 October 1973
- 2 Agenda for this meeting
- 3 Proposals for inaugural meeting, Derek Sharples
- 4 Proposed draft constitution
- 5 Note on change of date of inaugural meeting to 5/6 April 1974

I now enclose:

- 1 Map of venue
- 2 Report on constitutional revision of A.E.R.A. for our consideration
- 3 List of names suggested for founder members
- 4 Letter about conference arrangements

ES/CRE/222
27 November 1973

9

MINUTES OF A MEETING OF THE PLANNING COMMITTEE OF THE PROPOSED
BRITISH EDUCATIONAL RESEARCH ASSOCIATION HELD ON WEDNESDAY,
FEBRUARY 6TH, 1974, AT THE RESEARCH CENTRE FOR THE
EDUCATION OF THE VISUALLY HANDICAPPED, UNIVERSITY OF BIRMINGHAM

PRESENT Professor E. Stones (University of Liverpool) as Chairman

Dr A.Bishop (Univ. of Cambridge)

Mr P.Chambers (West Midlands Coll. of Educ.)

Dr B.Choppin (N.F.E.R.)

Mr R.Jackson (Schools Council)

Dr D.Sharples (Worcester Coll. of Educ.)

Prof.P.H.Taylor (Univ. of Birmingham)

Dr M.J.Tobin (Univ. of Birmingham)

Dr R.Whitfield (Univ. of Cambridge)

MINUTES

1. Apologies for absence were received from Dr G.Brown (Ulster), Professor N.Entwistle (Lancaster), Mr B.Holmes (London), Dr D.Nutall (Schools Council), Mr G.Pollock (S.C.R.E.), Dr K.Wedell (Birmingham), Professor J.Nisbet (Aberdeen), and Mr D.Finlayson (Liverpool).
2. The minutes of the meeting held at Birmingham University on December 11th, 1973, were read and approved.
Matters arising out of the minutes.
 - (i) The Chairman read a letter from Mr T.Christie reporting discussions with the editorial board of the Manchester journal. The Chairman's request to Mr Christie to start preliminary negotiations was endorsed.
Resolved: that Mr Christie be asked to prepare a report on the negotiations, the report to be then submitted to the Association's Publications' Committee.
 - (ii) It was reported by the Chairman that further correspondence with the D.E.S. had shown that there was no likelihood of the Department's making a 'pump-priming' grant to the Association. Dr Choppin reported that the approach to the Ford Foundation had also been unsuccessful.
Resolved: that Professor Wrigley be asked to report on the discussions with the Nuffield Foundation.
 - (iii) The Chairman had prepared a list of names of all those attending the first two meetings and of those who had been nominated for membership. Copies of the list were distributed.
3. Chairman's Business A discussion about the names on list of Foundation members was initiated by the Chairman.
Resolved: that the names of G.Chanan, L.Stenhouse, and M.K.Pringle be added to the list, their omission having been due to an oversight.
4. Draft Constitution Copies of the third draft of the proposed Constitution had already been circulated, and Dr Whitfield gave an oral account of the sub-committee's discussions. The planning committee proposed further amendments and
Resolved:
 - (i) that the amended draft be circulated with these minutes;
 - (ii) that any members wishing to submit further comments to do so to Dr Whitfield by the evening of Friday, April 5th, 1974 at the latest so that they may be collated and presented with the final draft to the Conference at its Business Meeting on Saturday, April 6th;
 - (iii) that the Constitution sub-committee be asked to consider the question of 'Standing Orders'.
5. Inaugural Meeting The Chairman and Mr D.Sharples presented a provisional programme for the Inaugural Meeting. Certain minor amendments were made and the provisional programme was approved, with the organising committee being authorized to make any changes deemed necessary after further discussions with the invited speakers.
6. Press Coverage Resolved: that a press release be made after the inaugural conference. The press to be informed of the meeting but explicitly notified that it is not open to the press.
7. Any Other Business It was agreed that the planning committee would meet and be in session from 10.30 a.m. on the morning of Friday, April 5th, 1974, in a room at the Conference site.

BRITISH EDUCATIONAL RESEARCH ASSOCIATION

DRAFT CONSTITUTION

1. The attached draft of the Constitution is circulated for information and comments. Members wishing to submit amendments should do so in writing to Dr R. Whitfield (Department of Education, Cambridge University, 17 Brookside, Cambridge CB2 1JG). An opportunity will also be provided for the presentation of oral comments during the evening of Friday, April 5th when the Constitution Sub-Committee will be in session. The Constitution Sub-Committee is a temporary committee with a brief to 'debug' the Constitution during the first year of the Association and to make recommendations to the first AGM. The Planning Committee hopes that by arranging for members to make recommendations about the Constitution in this variety of ways that its approval will be a formal item of business at the business meeting on April 6th.

IMPLEMENTATION OF THE CONSTITUTION

2. The Planning Committee recommends that the membership year start in September. When the Constitution is approved, the Planning Committee will proceed to implement it by organising elections. The Planning Committee will continue to act until handing over to the new Executive Committee with effect from the first day of the agreed membership year.

BRITISH EDUCATIONAL RESEARCH ASSOCIATION CONSTITUTION

(Fourth draft: taking into account the discussions at two meetings held in Birmingham in October and December, 1973 (and subsequent comment by the Constitution Sub-Committee), and at a third meeting held in Birmingham in February 1974.)

Article 1 Name and Status

The name of the Association shall be the British Educational Research Association (B.E.R.A.). It is an autonomous professional body, distinct from other national institutions.

Article 2 Purpose

The broad aim of the Association is to encourage the pursuit of educational research and its applications. In particular the Association seeks to:

- (i) provide a critical professional framework for the discussion of problems and methods in educational research;
- (ii) promote co-operation among research workers in various disciplines working in the field of education;
- (iii) communicate educational research findings to all concerned with the study and practice of education;
- (iv) improve the training, facilities, and career structures of educational research personnel.

Article 3 Membership

- A Membership of the Association is open to all persons interested in educational research and actively engaged in furthering the broad aim of the Association.
- B There are two basic classes of membership of the Association: Voting and Non-voting.
- C Only voting members may vote and hold elective office in the Association. Eligibility for voting membership shall normally be based upon evidence of present or past active involvement in educational research or the direction or the dissemination of such research. Voting members shall comprise:
- (i) those invited to attend the Inaugural Meeting of the Association held in April 1974, and who take up subscription by June 30th, 1974;
 - (ii) those nominated by two voting members and approved by the membership sub-committee;
 - (iii) Associate members of at least three years' standing whose applications are approved by the membership sub-committee.
- D Non-voting members have the same rights and privileges as voting members, except that they may not vote or hold elective office. Non-voting members comprise three sub-classes:
- (i) Associate members, comprising persons interested in educational research and subscribing to the purposes of the Association.
 - (ii) Student members, comprising any full-time or part-time student not holding a full-time position, nominated by a voting member holding a full-time position at the institution where the student is enrolled. Student membership has a maximum of four years' tenure.
 - (iii) International affiliates comprising persons generally resident outside the United Kingdom who subscribe to the aims of the Association.
- E Membership will terminate automatically if annual subscriptions lapse beyond the time fixed by the Executive Council.
- F The Executive Council have power to terminate membership for causes believed to be contrary to the interests, purposes, and ethical standards of the Association; such a termination requires a resolution supported by at least two thirds of the Executive Council and the member shall have an opportunity to appeal and defend himself before the Executive Council.

Article 4 The Executive Council

The Executive Council will be responsible for administering the Association in accordance with the wishes of the voting members in order to achieve the aims of the Association. It will consist of 10 elected members comprising:

President, who will act as Chairman;
Vice-President, who will act as Chairman during the President's absence;
General Secretary;
Treasurer, who will act as Chairman of the Finance Sub-committee;
Membership Secretary, who will act as Chairman of the Membership Sub-committee;
Publications Editor, who will act as Chairman of the Publications Sub-committee;
Conference Secretary, who will act as Chairman of the Conference Sub-committee;
and three members without portfolio.

The Executive Council have power to set up and determine the composition of sub-committees; sub-committee members need not be drawn entirely from the Executive Council.

All sub-committees shall report to the Executive Council. A quorum of the Council shall constitute 6 or more members, and the Chairman shall have a vote and a casting vote. A voting member may attend any Executive Council meeting as an observer upon giving one month's notice to the General Secretary.

Article 5 Nominations, elections, and terms of officers of the Executive Council

Election shall be by ballot and shall be reported to the Annual General Meeting of the Association which will form a part of each Annual Conference of the Association. Except for the 1974 A.G.M., four positions on the Executive Council will be open for annual election, the exceptions being the President, whose position will be filled by the outgoing Vice-President, the General Secretary, the Treasurer, the Membership Secretary, the Conference Secretary, and the Publications Editor who will each be elected for a three-year period. (In 1974 all positions will be open for election.) Nominations for election to the Council must be supported by at least two voting members. All members of the Executive Council, with the exception of the retiring President (for the office of President), may offer themselves for re-election.

Article 6 Finance and benefits of membership

- 1 There will be an initial annual subscription of £5 (£2 for student members). Membership will entitle persons to attend conferences and receive such benefits and publications as the Executive Council shall from time to time deem appropriate. The accounts of the Association shall be subject to an annual external professional audit and will be presented to each A.G.M. Changes to the subscription rate require the approval of the A.G.M. and all expenditure requires the prior approval of the Finance Sub-committee.
- 2 In the event of the dissolution of the Association, the Executive Council then in office shall remain in office until all the affairs of the Association have been properly terminated. Any funds remaining after payment of debts and obligations shall be distributed to one or more qualified educational organisation(s).

Article 7 Changes to the Constitution

Proposals for changes to the Constitution shall be submitted to the Executive Council who shall communicate such proposals with their recommendations to the voting membership for the A.G.M. by post. Constitutional changes require approval from 65% of the voting membership present at the A.G.M. before adoption.

Article 8 Meetings

There shall be an Annual General Meeting during the Association's Annual Conference at which the President shall take the chair. A special general meeting can be called by a request, signed by 20 or more voting members, to the Executive Council. The Executive Council shall meet at least three times per year.

University of East Anglia

Director of the Centre: Lawrence Stenhouse

Centre for Applied Research in Education
University Village, Norwich NOR 88C
Telephone Norwich (0603) 56161
Telegraphic Address UEANOR

23 May 1974

Professor E. Stones
Department of Education
University of Liverpool
P.O. Box 147
Liverpool
L69 3BX

Dear Ed,

On the train back from Birmingham you suggested that I should organise a small conference concerned with language and education for BERA. I have given it some thought and have a framework of sorts with some possible speakers.

There is a need for a conference on this topic:

1. To inform educational researchers about recent developments and thinking about language.
2. For people already working in the field to become conversant with other ideas.
3. For discussion about research instruments using linguistic techniques.
4. To dispel prevalent notions concerning normal compared to pathological development of speech 'codes', speech and IQ, and talk and social class.

The format will be plenary sessions addressed by one or more speakers who would provide participants with a resume of the major points of their talk for later discussion in smaller groups. Members of the small groups could later question the speaker about specific points.

The plan is:

SESSION 1

'Language in Society' suggested speaker: Professor Quirk
University College, London
'From Speaking to Writing' speaker Peter Medway

SESSION 2

'Language and Education'

This session would specially be concerned with the relationship between language and concepts, code and IQ.

Suggested speaker: Douglas Barnes, Leeds University

SESSION 3

'Language in the Classroom' Mike Stubbs, Birmingham University
Rob Walker, Clem Adelman, University of East Anglia

This session would review all the types of work that have been done on classroom talk and would present recent developments.

SESSION 4

'Linguistic techniques in educational research'

This session would deal with techniques that seem potentially to be useful in educational research. These techniques derive from recent work in anthropology, sociology and psychology.

SESSION 5

'Language development, dialect and speech pathology'

Suggested speakers: Professor Crystal, Reading University and
Moira McGovern, School of Speech Therapy, Edinburgh

The potential audience for discussions and information that would arise at this conference would be quite wide. In addition to researchers it would be very useful for teacher educators and practising teachers of all subjects at all levels in education.

If this plan seems an adequate start and the sort of thing that BERA might support, let me know and I will begin to sound out some of the speakers.

Yours sincerely,

Lina Reay

PP. CLEM ADELMAN

Proposals for Inaugural Meeting from Derek Sharples

To take further my point about papers at an inaugural meeting. It seems to me that the papers should provide a basis for discussion of matters of central concern to Educational Researchers, and hence of any emergent association.

The areas which seem to me important are:

- a. Ideology and Financing: the control and direction of Educational Research through policies, political and economic; academic and professional relationships between Educational, Political and social interests; the esteem of Educational Researchers; planning policies; Control of access to samples; the origin and nature of research projects.
- b. The training of Educational Researchers: criteria and qualifications; content and experience in training; qualifications of trainers; career paths; conditions of appointment; (important here too is the role of Research associates and assistants, and their entitlement to accreditation in publications).
- c. Current problems in Educational Research: e.g. Hypothesis structure in relation to complex statistical analysis; sampling problems; the control of experiments; the phenomenological critique.
- d. Communication: The dissemination of Educational Research, curriculum developments and research, the education of teachers in receiving research, research and the press, the dilemma of technical "registers".

The paper on current problems in Educational Research in my view should focus on the strategies and techniques of research rather than on characteristic findings. Problems of definition of variables, measurement, analysis, design, present a rich field. The purpose here would be to stimulate technical discussions and to generate concern for the central activity of researchers.

On dissemination, I'm thinking that a symposium panel might be most useful. The editors of four journals might form an interesting group, or the panel could take the form of an educational administrator, an informed head, (we might look up one from an M.Ed. programme) the editor of a mid-stream journal (Fox?) and someone from Schools Council, or perhaps the leader of a development group, like Rudd from Manchester. An alternative would be to invite Rudd to present a position paper, to have three short comments from discussants, and then to have a plenary debate.

Proposed contributions

- a. D. Finlayson, W. Taylor
- b. Bynner, J. Nisbet, N.F.E.R.?
- c. Brimer

BERA Inaugural Conference.

5 April, 1974.
11 a.m.

Meeting of Planning Committee

Members Present. E. Stones (Chairman), R. Jackson (Secretary), A.J. Bishop, D. Witherington, R.C. Whitfield, P. Chambers, D.E. Lomax, G.A. Brown, B. Choppin, Dr. R. Wedell, Dr. M. Tobin.

1. Apologies were received from Dr. Holmes.
2. Chairman's Business. Dr. Sharples who had done the preliminary organisation for the Conference was unable to be present because of his wife's illness. The Chairman was to open the conference and to answer any questions.
3. Adoption of the Constitution. Dr. Whitfield, the chairman of the committee on the Constitution had received one written suggestion from Mr. D. Hamilton regarding a more open access to BERA by new members. This was to be dealt with at the later meeting of the Constitutional Committee and the Inaugural Meeting. A discussion followed and it was decided to modify the constitution as under:

Art. 5, line 5, after vice president add "and the five officers who will be elected for a three year period" and delete line 6 and 7 "who will each be elected for a three year period".

4. Relationship with other Bodies. Detailed discussion of this point was to be left until the Inaugural Meeting.
5. Conference Organisation. Reporters were appointed to cover all conference sessions. It was decided to allow members to participate in what sessions they wished. It was hoped that a reference report might be available for all participants at a later date.
6. Future Plans.

(i) First Annual Conference. It was thought that September 1975 was the most suitable time though not all agreed on this date.

(ii) Finance. The Chairman acted as interim treasurer depositing the funds with Liverpool University Finance Officer. It was decided to ask the Chairman to continue this practice until a treasurer be elected.

(iii) Bureaucracy. It may be necessary to employ full time staff though no decision was made at this stage.

(iv) Membership. The Planning Committee were to continue to recruit until the Executive Council took over. Members were to be supplied with membership forms to be passed on to prospective members. Mr. Chambers was asked to act as Membership Secretary.

(v) Journal. No news was available about the Research in Education. It was therefore decided to consider other types of publications at the inaugural meeting.

7. Any other business. As there was no other business the meeting dispersed.

R. Jackson

BRITISH EDUCATIONAL RESEARCH ASSOCIATION

Inaugural Meeting 5 - 6 April 1974

Business Meeting

AGENDA

- 1 Apologies
To receive apologies for absence.
- 2 Chairman's business
To consider matters raised by the Chairman.
- 3 Adoption of constitution
To receive and adopt the draft constitution.
- 4 Relationships with other bodies
To consider the question of relationships between BERA and other comparable bodies, e.g. SRHE.
- 5 Future plans
To discuss future plans for BERA.
Two specific items are:

First annual conference — September 1975
Other meetings.

Membership convener
Peter Chambers.
- 6 Other business

~~1~~ ~~October~~
~~January~~

ES/CRE/222
21 February 1974

£6 Fee sent
7/1/73.

1974 Conference:
Provisional programme

19A

Dear Colleague,

British Association for Educational Research

Over the past two or three months a group of people have met twice to consider the setting up of a British Association for Educational Research. This would be somewhat akin to the American Educational Research Association. It is not intended that this body should rival any existing body. You have been suggested as a person who might be interested in becoming a founder member of this Association. I have, therefore, been asked to write to you to invite you to become a founder member and to come to the inaugural meeting of the Association which will take place in Birmingham on Friday and Saturday, 5 & 6 April 1974. The programme has not yet been finalised but if you are interested perhaps you would make a note in your diary. The aims of the Association are provisionally formulated as follows:

To encourage and improve educational research and its applications. In particular: (a) to develop relevant and competently based research, (b) to disseminate research information, and (c) to foster the facilities and opportunities for educational research.

These aims together with a proposed constitution will be presented to the inaugural meeting when the formal launching of the Association will take place.

The provisional programme of the inaugural meeting is as follows:

Friday

12.30 - 13.00 Assemble for lunch
14.00 - 15.30 Three parallel discussions on
(a) The politics and financing of research in education
(b) Problems of methodology of educational research
(c) Problems of dissemination of educational research
15.30 Tea
16.00 - 17.00 Plenary session receiving reports from the discussion groups
17.30 - 18.30 Address on some ongoing researches and a critical look at research procedures. Prof. Malcolm Skillbeck
19.00 Dinner

No scheduled meeting after dinner

Saturday

09.00 Parallel discussions on
(a) Problems of evaluation in educational research
(b) Problems of compensatory education
(c) Problems of research in classroom studies
10.00 Coffee
11.15 - 12.30 Plenary session report and discussion of parallel sessions
13.00 - 14.00 Lunch
14.00 - 16.00 Business meeting to approve the constitution and plan further activities

cont./.....

A draft constitution will be circulated before the inaugural meeting and it is hoped that comments will be made by post so that the drafting committee can consider them and so expedite business at the meeting.

A limited number of places is available for the inaugural meeting and so we must operate on a first come, first served basis. We have so far no funds so we ask you to pay your fee for the inaugural meeting when you book to enable us to make firm bookings in a hall of residence.

A list of supporters of the proposed association including those who have taken part in earlier discussions is enclosed. If you are interested in the Association please complete the enclosed slip and send it the address given. No membership fee has yet been decided but naturally members will be asked for one in due course. Please also complete the form to indicate whether you wish to attend the inaugural meeting. A booking will be accepted when the form and the fee have been received.

E. STONES

(for Planning Committee)

Saturday April 6.

9.00 - 12.00

Parallel Symposia*

1. Problems of Research in Classroom Studies

Chairman: D. McIntyre

Participants:

~~M. Cameron Jones~~

Systematic observation in naturalistic research.

D. Hargreaves

A symbolic-interactionist perspective on classroom studies. Look at phenomenon first: methodological questions come later.

N. Maynard

Applications of linguistics to classroom studies

G. MacLeod

Controlled studies in classrooms.

2. Problems of evaluation.

Chairman: B. Choppin

Participants:

W. Harlen

Changing strategies for curriculum evaluation.

R. Whitfield Evaluating teaching: a missing element within contemporary paradigms of curriculum evaluation.

L. Orr

Selecting criteria for evaluation.

D. Hamilton.

The End(s) of Evaluation.

Coffee will be available at 10.30.

12.00 Bar open

12.15 Lunch

13.30 Inaugural Meeting of the British Education Research Association.

(Agenda attached)

15.00 Tea and disperse.

* Summaries of discussions will be made available to conference members.

Definition: Pre-specified aspects using pre-specified system.
Purposes for its use: For generalisation across classrooms.
Assumptions: Test validity of descriptions
Study effects of teaching etc.

How effective are
What is the effect of
What is the effect of
Philip Jackson & John Hattie use observation effectively & clearly in classrooms. unsystematically & open-ended

Observe, record natural conversations & interviews, & leave methodology till later
Bitchy grumbling of barren ageing academics
But: No progression? From anthropological to systematic?

Generalisations across classrooms or classrooms require systematic obs.
Non-sys. obs. can give "true" insight into one classroom. Yet do terms mean the same across classrooms
ie not constrained

But technique & coding & analysis imposes a filter which has effect of restricting sight

Sinclair The Language of Teachers and Pupils

Flanders preoccupied with balance of directive - non-directive teaching.

Personal markers phrases
e.g. "Quite frankly" indicates that refusal is coming

14\$ c

Friday, 5 April

- 12.30 Assemble. Bar open.
- 13.00 Lunch
- 14.00 Introductory plenary session. E.Stones.
- 14.15 - 15.30 Parallel discussions.
1. Politics and Financing of Research in Education.
M.Kogan.
 2. Problems of Dissemination of Educational Research Findings.
G. Chanen
 3. Problems in Methodology of Educational Research.
(Speaker to be decided).
- 15.30 Tea
- 16.00 Plenary session: Report back of groups.
- 17.30 Plenary session:
Educational Research, the State of the Art.
J. Nisbet. Chairman, E.Stones.
- 18.30 Bar Open
- 19.00 Dinner
- 20.00 Constitutional Committee in session to receive comments on draft constitution.

Saturday, 6 April

- 09.00 Three parallel discussions:
1. Problems of Evaluation for Educational Research
B. Choppin.
 2. Problems of Research in Classroom Studies.
D. McIntyre.
 3. Problems of Research in Formal Thinking
E.A.Peel**
- 10.30 Coffee
- 11.00 Plenary session: Report back of groups.
- 12.00 Bar
- 12.15 Lunch
- 13.30 Business meeting. E. Stones, Chairman.
1. Approval of constitution.
 2. To decide on future developments.
- 15.00 Tea and disperse.

** To be confirmed.

To be decided - Chairmen of Sessions
Reporters of Sessions

ES/CRE/222
1 February 1974

B.E.R.A. CONSTITUTION

(Third draft: taking into account the discussions at two meetings held in Birmingham October and December, 1973 and subsequent comment by the constitution sub-committee)

Article 1 Name

The name of the Association shall be the British Educational Research Association (B.E.R.A.). It is an autonomous professional body, distinct from other national institutions.

Article 2 Purpose

The broad aim of the Association is to encourage and improve educational research and its applications. In particular the Association seeks to:

- (i) provide a critical professional framework for the discussion of problems and methods in educational research;
- (ii) promote co-operation among research workers in various disciplines working in the field of education;
- (iii) communicate educational research findings effectively to research workers, administrators, teachers and politicians;
- (iv) improve the training, facilities and career opportunities of educational research personnel.

Article 3 Membership

- A Membership of the Association is open to all persons interested in educational research and actively engaged in furthering the broad aim of the Association.
- B There are two basic classes of membership of the Association: Voting and Non-voting.
- C Only voting members may vote and hold elective office in the Association. Eligibility for voting membership shall be based upon evidence of present or past active involvement in educational research or the direction or the dissemination of such research. Voting members comprise:
 - (i) those invited to attend the Inaugural Meeting of the Association held in April 1974, and
 - (ii) those nominated by two voting members and approved by the membership sub-committee.
- D Non-voting members have the same rights and privileges as voting members, except that they may not vote or hold elective office. Non-voting members comprise three sub-classes:
 - (i) Associate members, comprising persons interested in educational research and subscribing to the purposes of the Association.
 - (ii) Student members, comprising any full-time or part-time student not holding a full-time position, nominated by a voting member holding a full-time position at the institution where the student is enrolled. Student membership has a maximum of 4 years' tenure.

- (iii) International affiliates comprising citizens of a country other than the United Kingdom and who are generally resident outside the U.K. who subscribe to the aims of the Association.

Non-voting members of at least 3 years' standing may apply to the membership sub-committee for voting membership; only one such application will be considered in any two year period.

- E Membership will terminate automatically if annual subscriptions lapse beyond the time fixed by the Executive Council.
- F The Executive Council have power to terminate membership for causes believed to be contrary to the interests, purposes and ethical standards of the Association; such a termination requires at least a two thirds majority on the Executive Council and the member shall have a reasonable opportunity to defend himself.

Article 4 The Executive Council

The Executive Council will be responsible for administering the Association in accordance with the wishes of the voting members in order to achieve the aims of the Association. It will consist of 10 elected members comprising:

President, who will act as Chairman.

Vice-President, who will act as Chairman during the President's absence.

General Secretary

Treasurer, who will act as Chairman of the Finance sub-committee.

Membership Secretary, who will act as Chairman of the Membership sub-committee.

Publications Editor, who will act as Chairman of the Publications sub-committee.

Conference Secretary, who will act as Chairman of the Conference sub-committee

and three members without portfolio.

The Executive Council have power to set up and determine the composition of sub-committees; sub-committee members need not be drawn entirely from the Executive Council.

All sub-committees shall report to the Executive Council. A quorum of the Council shall constitute 6 or more members, and the Chairman shall have a vote and a casting vote. A voting member may attend any Executive Council meeting as an observer upon request to the General Secretary.

Article 5 Nominations, elections and terms of officers of the Executive Council

Elections to the Executive Council will take place at the Annual General Meeting of the Association which will form a part of each Annual Conference of the Association. Except for the 1974 A.G.M., seven positions on the Executive Council will be open for annual election, the exceptions being the President, whose position will be filled by the outgoing Vice-President,

and the General Secretary and Treasurer who will each be elected for a three year period. (In 1974 all positions will be open for election). Nominations for election to the Council may be made before the A.G.M. as determined by the Executive Council, and each nominee must be supported by at least two voting members. All members of the Executive Council, with the exception of the retiring President (for the office of President), may offer themselves for re-election.

Article 6 Sections

The Association is founded on the basis of an interdisciplinary approach to educational research. Hence, initially no separate sections will be established, though this does not preclude their emergence subsequently if voting members so wish. Proposals for Sections must be put to the Executive Council.

Article 7 Finance and benefits of membership

There will be an initial annual subscription of £5 (£2 for student members). Membership will entitle persons to attend conferences and receive such benefits and publications as the Executive Council shall from time to time deem appropriate. The accounts of the Association shall be subject to an annual external professional audit and will be presented to each A.G.M. Changes to the subscription rate require the approval of the A.G.M. and all expenditure requires the approval of the Finance Sub-committee.

Article 8 Changes to the constitution

Proposals for changes to the constitution shall be submitted to the Executive Council who shall communicate such proposals with their recommendations to the voting membership for the A.G.M. by post. Constitutional changes require approval from 75% of the voting membership present at the A.G.M. before adoption.

Article 9 Meetings

There shall be an Annual General Meeting during the Association's Annual Conference at which the President shall take the chair. A special general meeting can be called by a request, signed by 20 of more voting members, to the Executive Council. The Executive Council shall meet at least 3 times per year.

ES/CRE/222

30 January 1974

15

B.E.R.A. Inaugural Conference

5 - 6 April, 1974. University
of Birmingham.

<u>Room No.</u>	<u>Alphabetical list of members.</u>	
367	Adelman. T.	East Anglia
305	Beard. Professor Ruth	Bradford
366	Barry S.	Brunel
358	Bennett Dr. N.	Lancaster
346	Bishop. Dr. A.	Cambridge
327	Boydell Deanne	Leicester
382	Brown G.	Ulster
304	Brown Sally	Stirling
373	Butcher, Professor H.J.	Sussex
359	Bymer Dr. J.	Open University
326	Burgess J.	Sussex
303	Cameron-Jones Mrs. M.	Moray House
360	Cane B.	Sheffield College of Education
371	Catchpole M.	Kingston Poly.
347	Chambers P.	West Midlands College.
363	Channan G.	N.F.E.R.
364	Child. D.	Bradford
387	Choppin Dr. B.	N.F.E.R.
376	Christie Dr. T.	Manchester
354	Cohen Dr. L.	Bradford
362	Cortis Dr. G.	Birmingham
365	Cooper, Keith	Liverpool
325	Crozier, Shenena	Jordanhill College of Education
465	Curtis B.	Birmingham
452	Delamont Dr. S.	Leicester
337	Dockrell Dr. W. B.	S.C.R.E.
466	Duckworth D.	N.F.E.R.
464	Dunn. W.	Glasgow
463	Eggleston Professor J.F.	Nottingham
471	Elliott J.	East Anglia
353	Entwistle Professor N.	Lancaster
352	Finlayson. Mr. D.	Liverpool
462	Fogelman K.R.	National Children's Bureau.
404	Furneas. Professor	Brunel
460	Gibbs I.	Callendar Park College
	Graham. M.	Aston no accommodation required.
459	Griffiths R.	Stirling
339	Hamilton D.	Glasgow
338	Harlen W.	Reading
458	Hilsum. S.	N.F.E.R.
473	Holley B.J.	Hull
474	Howe, Dr. J.A.M.	Bionics Research Lab.
475	Hull J.	Birmingham.
388	Hargreaves D.	Manchester

Room No.

383	Jackson R.	Schools Council
322	Jamieson Mrs. M.	N.F.E.R.
319	Kellmer-Pringle Dr. M. (F)	Nat. Children's Bureau, 8 Wakeley St, London.E.C.1.
	Kogan Professor M.	Brunel
379	Lomax. Dr. D.	Manchester
476	Lowe, Martin	Medical Research
332	Maynard N.	Dundee
389	McIntyre Dr. D.	Stirling
333	McLoed G.	Stirling
477	McPherson A.	Centre for Educ. Sociology (not now attending)
453	Malpas A.J.	Chelsea College
454	Morrison. A.A.	Dundee
448	Murray C.	Manchester Department Youth Studies
342	Nisbet Professor J.	Aberdeen
374	Nuttall Dr. D.	Schools Council (arrives after lunch on 5th)
447	Omerod M.B.	Brunel
306	Orr Mrs. L.	N.F.E.R.
385	Pidgeon D.A.	I.T.A. Foundation
348	Pollock. G.J.	S.C.R.E.
446	Powell G.J.	S.C.R.E.
433	Reid Mr. W.	Birmingham
307	Reid Miss M.	N.F.E.R.
479	Renshaw Mr. P.	Leeds
480	Richardson. R.H.	Dumndee College of Education.
481	Seddon. Dr. G.M.	East Anglia
380	Stake Professor B.	U.S.A.
442	Simon B.	Leicester
482	Smith I. MacFarlane	Garnett College
441	Smith M.	Kingston Poly.
483	Sockettt H.	Cambridge
381	Stones, Professor E.	Liverpool
484	Sumner R.	N.F.E.R.
485	Sutcliffe J.	Cambridge
487	Sutherland. Professor M.B.	Leeds
489	Stenhouse..L.	East Anglia
438	Taylor J.	Bristol
341	Tobin Dr. M.	Centre for Res. into Education for Visually Handicapped
432	Tough. Dr. Y.J.	Leeds
439	Trew. Dr. K.	N.I.Council for Educational Research
375	Wedell Dr. K.	Birmingham
486	Witherington. D.J.	Aberdeen
386	Whitfield Dr.R.	Cambridge
321	Whitbread Mrs. N.	Leicester College of Education
403	Wilkinson. J.E.	Glasgow
	Wilkinson A.	Exeter. No accommodation required.
425	Williams J.D.	Catering Education Research Institute
405	Williams Professor P.	Open University
426	Willmott A.S.	N.F.E.R.
406	Wood. R.	London Schools Examination Council
422	Wragg Dr.E.	Nottingham
384	Wrigley Professor J.	Reading. arrives oafter lunch on 5th.
427	Wilson Dr. J.	Moray House College of Education
407	Yates A.	N.F.E.R.

16

BRITISH EDUCATIONAL RESEARCH
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F denotes Founder Member

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18 17

British Educational Research Association

Minutes of the Inaugural Meeting held on Saturday 6th April 1974, at the University of Birmingham.

The Chair was taken by Professor E Stones (University of Liverpool)

Minutes

1. Apologies for absence were received from Professor H.J. Butcher. (University of Sussex).
Mrs. M. Cameron-Jones (Moray House), Dr. T. Christie (University of Manchester), Dr. S. Delamont (University of Leicester), A. McPherson (Centre for Ed. Sociology), Professor P.H. Taylor (University of Birmingham), Dr. J. Tough (University of Leeds), and Professor A. Wilkinson (University of Exeter).

2. The Chairman announced that the Conference Proceedings would be circulated and that a press hand-out on the Conference would be prepared.

3. Adoption of Constitution

A draft constitution was presented to the Meeting. It was resolved that the second sentence of Article 5 should be amended to read as follows:

Except for the 1974 A.G.M., four positions on the Executive Council will be open for annual election comprising the Vice President and the three members without portfolio. The office of President will be filled annually by the outgoing Vice-President. The following five officers will be elected for a three-year period:

The General Secretary
The Treasurer
The Membership Secretary
The Conference Secretary
The Publications Editor

and that Article 7 should read:

Proposals for changes to the Constitution shall be submitted to the Executive Council who shall communicate such proposals with their recommendations to the voting membership by post. Voting members unable to attend the A.G.M. may cast their votes in writing by proxy through the General Secretary not less than 3 days prior to the A.G.M. Constitutional changes require the support of 65% of the votes cast before adoption.

Dr. Hamilton then proposed that the Constitution be amended to delete references to associate members. He felt that the criteria that identified educational researchers were problematic, not given, and that the draft constitution was likely to reduce the openness of the Association and create divisiveness. After considerable discussion in which the principle of monitoring and reviewing the Constitution was firmly endorsed, the amendment was defeated. The amended draft constitution was then put to the Meeting and it was approved nem. con.

4. Relationships with other bodies

It was agreed that the establishment of informal relationships with other kindred organizations was desirable to avoid conflict and reduce duplication of activities. It was felt that a sensitivity to common areas would strengthen the achievements of the Association and that the Planning Committee should further explore the nature of any representation between the Association and other bodies.

It was resolved that a list of related organizations be prepared and that the Committee should write to inform them of the purposes and activities of the Association.

5. Future Plans

(a) It was resolved that the first annual Conference of the Association should be held in September 1975 at a reasonably central venue which should be decided by the Planning Committee. Care should be taken to avoid duplication of dates with Conferences held by any related bodies. The principle of inter-disciplinary approaches to educational research should guide the Planning Committee in organizing the Conference.

(b) It was resolved that the Association should also plan short Conferences on topical themes to maintain the impetus provided by its inauguration. Such Conferences might best meet needs by providing for Workshops, in which participants could contribute short papers, preferably in advance, which would describe on-going research from the standpoint of different methodologies and research perspectives. Professor Beard recommended that one such Conference might be devoted to the education of postgraduate research students and to the continuing education and training of supervisors of research students.

The Chairman, on behalf of the Planning Committee, appealed for offers to organize any such Workshops on behalf of the Association.

6. Finance

It was resolved that the Planning Committee should be empowered to continue the present financial arrangements with the University of Liverpool. It was also resolved that the Planning Committee should undertake to formalize secretarial expenses and to pay any reasonable expenses incurred by members of the Planning Committee.

7. Membership

It was resolved that the Planning Committee should undertake the enrolment of members. Peter Chambers, The West Midlands College, Gorway, Walsall, Staff WS1 3BD, agreed to circulate membership forms and receive applications. These would include Founder Members and new proposals for membership. The subscription of £5 would entitle members to membership until September 1975. Cheques would be made payable to the University of Liverpool.

8. Publications

- (a) After discussion, it was resolved that the Association should discontinue negotiations with the publication, "Research in Education". It was resolved that the Planning Committee should explore the possibilities of promoting two forms of publication.
- (a) A regular "occasional" publication, designed to present multi-disciplinary approaches to particular themes, which would include critiques and reviews of the research in that area. Such publications would follow the Monograph format and aim at an audience that would include the consumers of research, in the widest sense, as well as research workers.
- (b) A research "intelligence" news sheet, using an on-going cumulative format that would help disseminate the current state of educational research in a reasonably rapid form.

Both kinds of publication should stress inter-disciplinary aspects, should avoid being too extensive and weighty and should take into account the publication programmes of bodies such as SRHE and NFER to avoid duplication. In cases where publications were intended for sale to a wider audience, there should be a privileged price for members of the Association.

It was also felt that the Planning Committee should be suitably cautious in their ventures into the field of publication and keep their options open as widely as possible.

- (b) It was agreed that a comprehensive Report on the Conference Proceedings should be circulated and that this should not preclude the possibility of preparing a more definitive Monograph on the Conference themes.

9. Any Other Business

- (a) The Chairman in response to a question assured the Members that the title of the Association and its initial form had been chosen after careful deliberation.
- (b) It was resolved that the thanks of the Association to Dr. Derek Sharples be recorded for the efficient administration of the Conference and the welcome stimulation received from its content.
- (c) It was also recorded that the Association should bear in mind the need for close co-operation with Teachers' Professional Associations and those of their Employers.

L.E.R.A.

There will be a meeting of the planning committee on Tuesday, 21 May, at 11 a.m. in the Centre for the Education of the visually handicapped, 50 Wellington Road, Edgbaston, Birmingham 15.

AGENDA

- 1 Apologies for absence
To receive apologies for absence
- 2 Minutes of meeting of planning committee on 4 February 1974
To receive the minutes of the meeting of the planning committee on 4 February 1974 and on 5 April 1974 (attached)
- 3 Matters arising from the minutes
To consider matters arising from the minutes of the meetings.
- 4 Minutes of Inaugural meeting and conference (attached)
To discuss and evaluate the inaugural meeting and conference.
- 5 Implementation of constitution and elections
To plan for the implementation of the constitution and the organisation of elections. (Draft from Dr. Whitfield attached)
- 6 Annual conference 1975 & 6
To decide the venue for the 1975 and 1976 conferences.
To discuss the form and possible content of the 1975 conference.
- 7 Date of next meeting
To decide the date of the next meeting.
- 8 Other business

British Educational Research Association

21st May, 1974.

11 a.m.

Meeting of Planning Committee

Members Present: E. Stones (Chairman), A. Bishop (Cambridge), P. Chambers (West Midlands), B. Choppin (N.F.E.R.), D.S. Finlayson (Liverpool), R. Jackson (Schools Council), D. Lomax (Manchester), D. McIntyre (Stirling), D. Sharples (Worcester), K. Wedell (Birmingham), and D. Withrington (Aberdeen).

1. Apologies were received from:
J. Wrigley (Reading), N. Entwistle (Lancaster), A. Ross (Lancaster), R. Whitfield (Cambridge), J. Nisbet (Aberdeen), P. Renshaw (Leeds), D. Nuttall (Schools Council), M. Tobin (C.R.E.V.H.), and W. Taylor (London).
2. The Minutes of the meetings of 6th February 1974 and 5th April 1974 were received and approved.
3. Matters arising from these Minutes and those of the Inaugural Meeting of 6th April 1974.
 - (i) Press Release. It was reported that Dr. George Brown's publicity note had appeared in the Times Higher Educational Supplement and that a further item was shortly to appear in the Times Educational Supplement.
 - (ii) Report of the Conference Proceedings. Dr. Choppin reported that the N.F.E.R. was prepared to print the Conference Report at between £60-75 for 300 copies. It was agreed that the offer should be accepted. Dr. Brown has agreed to edit the report once all the papers have been received from the different contributors and will convey the finished product to the N.F.E.R.
 - (iii) Constitution. It was reported that the amended constitution has now been printed and is ready for distribution.
 - (iv) Relationships with other Bodies. It was agreed that Professor Stones should write to the following organizations to inform them of the purposes and activities of the Association:
Society for the Research into Higher Education,
Standing Conference for Studies in Education,
Society for Research in Further Education,
the Education Section of the British Psychological Society,
National Council for Special Education,
History of Education Society,
Scottish History of Education Society,
the British Section of Comparative Education Society in Europe,
Centre for Educational Research and Innovation,
Philosophy of Education Society,
Sociology of Education Section of the British Sociological Association,
Research Committee of the Association of Teachers in Colleges and Departments of Education,
Research Committee of the Universities Council for the Education of Teachers,

- 2 -

(iv) Relationships with other Bodies (continued)

Committee for Research in Teacher Education,
Association of Educational Administrators,
The Australian Educational Research Association,
and the American Educational Research Association.

Members agreed to let Professor Stones have the
addresses of these organizations to facilitate the
circulation of the letters.

- (v) Future Plans. It was reported that Professor Beard has offered
to organize a Seminar on "The Supervision of Research
Students in Education" later this year; that Clem
Adelman has suggested the organization of a Seminar in
the area of "Action Research in the Classroom" and that Dr. Choppin
could organise a Seminar on "Sample Free Test Analysis",
using the facilities of the Foundation, but linking it with
the name of the British Educational Research Association.

After considerable discussion about the role of the
Planning Committee, it was agreed that the Chairman should
write to Professor Beard and Mr. Adelman for further details
of their proposals so that they might be considered by
the Planning Committee, and that Dr. Choppin's offer be
accepted. It was further agreed that details of that
Seminar, to be held in the last week of September, be circulated
by the Acting Membership Secretary together with copies of
the Constitution and/or reminders about subscriptions.

It was felt that Mr. Adelman's proposals might be linked
with an on-going development of the Workshop on Problems
of Research in Classroom Studies held at the Inaugural
Conference.

Finally, the difficulties facing the Planning Committee
during the period of transition were discussed and whereas
it was agreed that the Committee's role should be more
initiatory than receptive in developing the future plans of
the Association, it should continue to play its present in-
formal role until the Constitution is implemented.

4. Report of the Inaugural Conference

- (i) It was reported that the Conference was in general very well
received and much of the success could be related to the choice
of topics.
- (ii) Two negative features were reported:
- (a) some disappointment that the organization of concurrent
sessions and workshops prevented members attending all the
sessions.
 - (b) some concern that the field of psychology was too predominant
and although this might reflect the selection of topics,
the Association should endeavour to break out of the circle
of psychological dominance and emphasise its multi-disciplinary
aims.

5. Implementation of Constitution

- (i) It was reported that all proposed members of the Association
had been circulated and invited to take up their Founder
Membership. It was agreed that on payment of subscription,
members would receive the Minutes of the Inaugural Meeting and
a copy of the Constitution.

- (ii) It was reported that invitations for new members had also been circulated. It was agreed that no Vetting Committee would be necessary in the first instance and that applications could be vetted at the discretion of the Acting Membership Secretary. It was agreed to modify applications forms to ensure that sponsors provided a signature.
- (iii) It was agreed to note that the elected Executive should enquire into the educational and charitable status of B.E.R.A. with a view to gaining tax relief for members.

6. Elections

- (i) A letter from Dr. Whitfield was discussed and it was agreed to accept the offer made by the Cambridge Department of Education to scrutinize the elections.
- (ii) The following procedures were agreed:

The Acting Membership Secretary would prepare a list of paid-up members by July 1st; a request for nominations would be circulated, together with that list early in July; nominations should be received by August 16th; ballot papers would be circulated on September 1st; and voting would be completed on September 16th.
- (iii) It was agreed to accept the substance of Dr. Whitfield's proposals with the following amendments:
 - (a) The second sentence of the opening paragraph to read:

"Each nomination requires the support of at least two voting members, and proposers must ascertain the willingness of the nominee to stand for Election for the post in question."
 - (b) The nomination form to read:

"I wish to nominate _____ of _____ (institution) who has consented to this nomination for the post of _____ on the Executive Council."
 - (c) The dates for nomination to be changed as in Item 6 (ii) above.
- (iv) After extensive discussion, it was agreed to amend the voting procedures as follows:

In the first instance, because of the special circumstances of initiating elections and establishing the recommended patterns of the rotation of offices, election will be to the General Committee, except for the offices of President and Vice-President, who will be voted for together, but separately from the other eight committee members. It is recommended that the two candidates who receive the most votes will be President and Vice-President respectively. After the separate election for Committee Members, the Committee will elect the remaining officers themselves.

(v)

It was suggested that the Planning Committee might offer a list of nominations for membership of the Executive Committee. After some discussion the proposal was rejected. The nominations list should be open and it was thought that the greater the choice the better for all concerned. The Planning Committee, through the Acting Membership Secretary would indicate to voters, on the nomination form, which members of the Planning Committee had attended meetings.

The Acting Membership Secretary was to draw up two nomination forms:-

- (a) one for President and Vice-President,
- (b) one for the rest of the Executive Committee

An accompanying note would explain that for the first year only, the Executive Committee would allocate offices among themselves. The final date for nominations was to be August 16th, 1974.

7. Venues for Future Conferences

Venues for the 1975 and 1976 Conferences were suggested and these included York, Lancaster, Stirling or even abroad. These possibilities were to be explored by members.

About 200 members might be involved. The form and content of the Conference was to be decided later.

8. Date of Next Meeting. The date of the next meeting was to be on the 15th July next at 13.30 hours at the Research Centre for the Visually Handicapped, Wellington Road, Birmingham.

9. Any Other Business. There being no other business the meeting closed at 14.20 hours.

There will be a meeting of the Planning Committee on Monday, 15 July at 13.30 in the Centre for Research into the Education of the Visually Handicapped, 50 Wellington Road, Birmingham 15.

AGENDA

- 1 Apologies for absence
 To receive apologies for absence.
 - 2 Minutes of meeting held on 21 May 1974
 To receive the minutes of the meeting of the planning committee on 21 May 1974 (Previously circulated).
 - 3 Matters arising from the minutes
 To consider matters arising from the minutes of the meeting on 21 May 1974.
 - 4 Chairman's business
 To consider business raised by the chairman.
 - 5 Membership
 To consider the report of the acting membership secretary (Peter Chambers)
 - 6 Elections
 To consider the arrangements for elections of officers and the executive committee.
 - 7 Finance
 To consider arrangements for the holding of BERA cash.
 - 8 Seminars
 To consider the proposals for seminars by Ruth Beard and Clem Adelman.
 - 9 Future conferences
 To receive reports from members on the possible venues for conferences in 1975 and 1976.
 - 10 Next meeting
 To decide the date of the next meeting should this be necessary.
 - 11 Other business
-

British Educational Research Association

Minutes of a Planning Committee held at 1330 hours, 15th July, 1974, at the University of Birmingham.

Members Present: E. Stones (in the Chair), A. Bishop (Cambridge), P. Chambers (West Midlands), B. Choppin (N.F.E.R.), R. Jackson (Schools Council), D. McIntyre (Stirling), P. Renshaw (Leeds), P.H. Taylor (Birmingham), R. Whitfield (Cambridge), and D. Withrington (Aberdeen).

1. Apologies were received from a number of members but were not recorded. It is hoped that these can be recorded with the minutes of the next meeting.
2. The Minutes of the meeting of 21st May, 1974, were received and approved.
3. Matters arising Item 3 (ii). It was reported that the Conference Proceedings were published and ready for distribution. It was agreed that all members should receive them and that a request for 25p. be made to those members who had not already subscribed either directly or through the Conference fee.

Item 3 (iv). Relationships with other Bodies.
This matter was being attended to.

4. Chairman's Business.

(i) Joint Secretariat between B.E.R.A. and S.R.H.E.

Following an approach from Professor Ross, it was agreed that this matter be further explored but that the responsibility should be passed to the new Executive when it was elected. It was agreed that the proposal should be tabled for the new Executive's agenda.

(ii) Conference Report.

It was reported that the Conference's surplus was something in excess of £200. It was therefore felt advisable to make enquiries about how to register B.E.R.A. as a non-profit making association in order to protect these funds. It was recommended that Professor Nisbet be approached to ascertain how the Articles of Association of the British Journal of Educational Psychology covered the problem. Philip Taylor and Don Withrington agreed to report on this matter.

5. Membership. The Acting Membership Secretary reported that the present enrolment figures were as follows:

(i)	Voting Members	163
	<u>Student Members</u>	<u>2</u>
	Total Membership	165

It was agreed that no further steps be taken to mount a recruiting campaign until after the September Elections.

6. Elections.

(i) It was agreed that for the purposes of the 1974 election alone, the list of members as prepared by the Acting Membership Secretary should be considered as definitive, but that any names arriving during the few days after the meeting could be included.

(ii) It was agreed that Bruce Choppin should circulate the list of names, nomination forms and a covering letter. The nomination forms would then be sent to Cambridge for scrutiny and thence to Don Witherington, who would circulate the ballot forms to members. The completed ballot forms would be returned to the Cambridge Department of Education for counting. The results would then be declared to the Acting Membership Secretary who would inform the members.

(iii) It was agreed that each member shall have two votes in the Presidential election and eight votes in the election for the General Committee. At the nomination stage, names may be put forward for both elections.

(iv) Four nomination forms will be sent to each member. If members wished to nominate more than four people, photocopied forms would be acceptable.

(v) After considerable discussion it was agreed that, if it were possible, the contribution of members of the Planning Committee be relayed to the membership through the Ballot forms.

7. Finance.

It was agreed to leave the Association's accounts with the University of Liverpool.

8. Seminars.

(i) Letter from Clem Adelman. It was agreed that the Chairman should write expressing the interest of the Planning Committee, but suggesting that his proposals were rather more ambitious than the workshops envisaged by the Committee. It was suggested that proposals should be perhaps restricted to items 3 and/or 4; "Linguistic techniques in educational research" and "Language development, dialect and speech pathology". It was also recommended that the planning should involve members from outside the University of East Anglia.

(ii) Letter from Dr. Child.

It was recommended that the Chairman should write for more information to present to the new Executive before approving the proposed Conference on the Supervision of Research Students, scheduled to be held in Bradford on January 6th and 7th, 1975.

(iii) Dr. Bishop reported an intention by the Cambridge Department to organize a one day conference on whether research into teaching is possible. It was agreed that draft proposals should be prepared for the meeting of the new executive.

Dr. Bishop was advised to go ahead with consideration of a seminar on the research implications of teaching considered separately from learning. Dr. Bishop indicated that he would endeavour to put a proposal before the Executive Council in October.

9. Future conferences.

Enquiries had been made about the possibility of holding a conference at the University of Stirling, but no firm reply had been received. Other possibilities were Swanwick, near Derby, which was a Conference Centre, Liverpool University will be a possibility for a conference of 150-300 people for 1975. Dr. McIntyre was given authority to book Stirling for the 1975 conference, but also to explore other venues (York, Lancaster and Liverpool Universities) and also colleges of education. The final decision would be made by the Executive Council.

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10. The next meeting.

No further meeting of the Planning Committee was thought necessary before the elections. The provisional meeting was arranged for the Executive Council for Saturday, 5th October, 1974 at the Centre for the Education of the Visually Handicapped, Birmingham University at 10.30a.m.

11. Any Other Business.

A vote of thanks was proposed and unanimously approved for the work put in by the interim Chairman, Professor Stones.

BRITISH EDUCATIONAL RESEARCH ASSOCIATION

Call for Nominations

In accordance with the constitution adopted at the inaugural meeting, the Planning Committee is now organising the elections of officers and members of the Executive Council.

In the first instance, and in order to facilitate the establishment of recommended patterns for the rotation of officers, it has been decided that there will be only two elections. The first will be for the offices of President and Vice President, who will be voted for together. The two candidates who receive the highest and second highest number of votes will become President and Vice President respectively. The second election will be for membership of the Executive Council on which there will be eight places to be filled. After election, the Council will choose the remaining officers from among their own number.

You may nominate up to eight members for the Executive Council and two members to be President and Vice President. Any voting member of the Association (see enclosed list) is eligible for nomination. The same individual may be nominated both for President and for membership of the Executive Council. Nominations should be made on the enclosed form or on a xeroxed copy of it.

Each nomination requires the support of two voting members and the proposers must ascertain the willingness of the nominee to stand for election for the post in question.

The Planning Committee has appointed independent scrutineers, Mr. T.G. Cook and Mr. David Jaynes of the University of Cambridge, to supervise the election procedure. Nomination papers should be lodged with them by August 16th. Ballot papers will be circulated on September 1st and voting will finish on September 16th. Any member wishing to have voting papers sent to an address other than his or her normal address, should inform D.J. Withrington, Department of History, University of Aberdeen, AB9 2UB; as soon as possible.

The Planning Committee is now concluding its work and anticipates handing over its responsibilities to the Executive Council once the election results are known. A meeting of the new Executive Council has been provisionally fixed for 5th October, in Birmingham.

Original of this sent to you at Monash, July 30.

1974

Executive Council Meeting

5 October 1974

AGENDA

1 Apologies

To receive apologies for absence.

2 Meeting of Planning Committee

To receive the minutes of the meeting of the Planning Committee 15 July 1974.

3 Matters arising

To consider matters arising from the meeting of the Planning Committee.

4 Chairman's business

To consider matters raised by the chairman.

5 Election of officers

To elect the following:

General Secretary
Treasurer
Membership Secretary
Publications Editor
Conference Secretary

6 Sub-Committees

To set up necessary sub-committees probably to include the following:

Finance Committee
Membership Committee
Conference Committee
Publications Committee
Constitutional Committee

7 Instructions to Sub-Committees

To decide the remits of the sub-committees.

8 Seminars

To consider the seminars proposed by Professor Beard, Mr. Adelman, and Dr. Bishop.

9 Conference 1975

To decide the venue and arrangements for the 1975 conference of the Association.

10 Next meeting

To decide the date and venue of the next meeting.

11 Other business

ES/CRE/222

1 October 1974

British Educational Research Association

Minutes of Executive Committee held at 10.30 hours on 5th October, 1974 at University of Birmingham.

Apologies were received from Professor Nisbet, Dr. Burstall and Dr. Sharples.

Present E. Stones (in the Chair), (University of Liverpool), P. Chambers, (West Midlands College), B. Choppin, (N.F.E.R.), L. Cohen, (University of Bradford), D. McIntyre, (University of Stirling), R. Jackson, (Schools Council).

The Minutes of the meeting of the Planning Committee of 15th July, 1974 were received and approved.

- Matters arising
- i) It was decided that the matter of Joint Secretariat should be left until a later meeting.
 - ii) It was reported that membership now stands at 173 voting members and 3 student members. It was agreed that a new list be circulated to members of the Executive Committee.

Chairman's Business

- 1) It was agreed to write and express the thanks of the Executive Council to Dr. Bishop, Dr. Whitfield, and Mr. Withrington for their services as members of the Planning Committee.
- 2) It was also agreed to write and thank the two scrutineers for their services to the election.

Election of Officers

The following were elected:

General Secretary:	P. Chambers
Treasurer:	B. Choppin
Membership Secretary:	D. Sharples (subject to his approval)
Publications Editor:	G. Brown (if unable to serve - R. Jackson)
Conference Secretary:	D. McIntyre.

In the first instance, it is proposed that the Conference Secretary and Membership Secretary retire after one year; that the Treasurer and Publications Editor retire after two years; and that the General Secretary retires after the three years.

Establishment of Sub-Committees

The composition of the Sub-Committees should be left to the Chairman to select as they felt fit from the membership list. Great care should be taken to reduce the costs of convening such Sub-Committees and members should be related to the locality, if this is possible.

- i) It was suggested that Dr. Whitfield be invited to continue as Chairman of the Constitutional Sub-Committee and that Mr. Jackson be invited to serve on that committee.
- ii) It was suggested that Mr. Fox of the N.F.E.R. be asked to serve on the Finance Sub-Committee, together with Mr. Jackson.

iii) Membership Sub-Committee

It was suggested that the Vice-President and the General Secretary be asked to serve on this, together with, for example, Professor Taylor and Dr. Graham. It was felt to be important that this Committee should include people of very considerable stature in the field of Educational Research.

iv) It was felt to be important that the Conference Sub-Committee should include members from the region in which the annual conference is to be held and should endeavour to cover a wide range of interests in the field of Education.

v) It was suggested that Dr. Cohen, Professor Stones and Mr. Jackson serve on the Publications Sub-Committee.

Remits of Sub-Committees

It was agreed that these should be as follows:

i) Finance Sub-Committee

- 1) to advise the Treasurer on the technical aspects of collecting and deploying Association Funds.
- 2) to recommend to the Treasurer ways of raising funds for the support of Association activities.

ii) Membership Sub-Committee

- 1) to adjudicate on applications for membership.
- 2) to advise the Membership Secretary on ways of recruiting appropriate members to the Association. It was felt to be important to endeavour to widen the areas of interest of the membership.

iii) Conference Sub-Committee

- 1) to plan and promote the Annual Conference of the Association.
- 2) to advise on proposals for seminars and workshops and make recommendations to the Executive for the approval of any such proposals.

iv) Publications Sub-Committee

- 1) to produce a small scale bulletin for members along the lines of the AARE "Australian Educational Researcher".
- 2) to make recommendations to the Executive Committee about the nature of other Association publications, including an Association Journal.
- 3) to assist the Publications Editor in the production of any such publications.

Co-options

It was felt that the size of the Executive Committee was too small to work adequately and that it would be appropriate to extend the Executive by co-option. It was recommended that the Constitutional Committee be asked to consider this issue. It was agreed that a proposal to co-opt members to the Executive Meeting should be put to its next meeting.

Seminars

- 1) The proposal from Clem Adelman was discussed and it was agreed that Mr. McIntyre should write to Mr. Adelman to clarify certain points so that the matter may be finalized at the next meeting of the Executive.
- 2) The proposal from Professor Beard was discussed and it was hoped that the proposal could be supported, but that it would be necessary to review the structure and organization of the workshop. It was thought that our members would welcome a reduced programme, concentrating on items 1, 2B and 3, allowing more time for discussion and involvement. It was felt that the topic was of great importance and the membership would prefer more time to do justice to individual items. It was agreed that Mr. McIntyre would write to Professor Beard but that Dr. Cohen should also convey the gist of these comments to Professor Beard. It was also agreed that Mr. McIntyre should explore funding of this with SSRC, together with Mr. Adelman's proposals.

Conference

It was agreed to hold the Annual Conference at the University of Stirling. The theme and topics should be a major item for the agenda of the next meeting of the Executive meeting.

Correspondence

Letters were read from Professor Nisbet and Mr. Boucher of the Comparative Education Society. It was agreed that the Secretary should write to Mr. Boucher to inform him of our activities and to accept his offer of free publicity.

Date of next meeting

It was agreed to hold the next meeting at the Schools' Council, 160, Great Portland Street, London, on Friday 22nd November, 1974, at 10.30 hours.

Any Other Business

- 1) It was reported that the Scottish Educational Research Association will hold its inaugural meeting in January 1975.
- 2) It was reported that the political goals of B.E.R.A. be discussed thoroughly with a view to reporting to the A.G.M. on policies for recruitment and training of research workers, career structures etc.
It was agreed to place this item on the agenda of the next meeting.
- 3) Finances
 - i) It was agreed that when a committee member's organization, or institution could not meet his or her expenses, these should be met out of B.E.R.A. funds.
 - ii) It was agreed that the accounts of the Association should be transferred from the University of Liverpool to Dr. Choppin as the latter instructs.
- 4) It was agreed that the registration of the Association as a charity should be considered as a matter of urgency. Dr. Choppin agreed to consult Mr. Fox on this issue.

The meeting closed at 13.45 hours.

To LLOYDS BANK LIMITED.

At a Meeting of the ⁽¹⁾ Executive Council
of ⁽²⁾ the British Educational Research Association held at
the Schools Council, 160 Great Portland Street, London
on the twenty second day of November 19 74
the following resolutions were passed:

* Delete as appropriate

1.—That an account be *opened/~~continued~~ with Lloyds Bank Limited at
323 High Street, Slough, Berks.

2.—That the Bank be instructed to honour and debit to the account or
accounts of ⁽²⁾ the British Educational Research Association

whether in credit or overdrawn or becoming overdrawn in consequence of any
such debit all cheques drafts or other orders or receipts for money signed on
behalf of the ⁽³⁾ Association provided they are signed

(3) "Society",
"Club", etc.

(4) "Any two mem-
bers of the Com-
mittee", "the
Treasurer", "the
Treasurer and the
Secretary", or as
the case may be.
Names not to be
inserted.

by ⁽⁴⁾ the Treasurer or for sums greater than £100, the Treasurer and one
other member of the Executive Council

3.—That the Bank be furnished with a copy of the Rules and Regulations
of the ⁽³⁾ Association, and also with copies of any resolutions
amending them that may from time to time be passed duly certified by the
Chairman or the Secretary of the ⁽³⁾ Association

4.—That the Bank be furnished with a list of the names of the
⁽⁵⁾ members of the Executive Council, Secretary and Executive
Officers of the ⁽³⁾ Association, and that the Bank be
authorised to act on any information given by the Chairman or the Secretary as
to any changes therein.

(5) "Members of the
Committee", or
other governing
body of the Society,
Club, etc.

[OVER

5.—That these resolutions be communicated to the Bank and remain in force until an amending resolution shall be passed by the ⁽¹⁾ Executive Council and a copy thereof, certified by the Chairman or the Secretary shall have been received by the Bank.

(1) "Committee" or other governing body of the Society, Club, etc.

We certify that the foregoing resolutions have been duly entered in the Minute Book and that they are in accordance with the Rules of the ⁽²⁾ Association

(2) "Society", "Club", etc.

We confirm that the signatures appearing below are those of the duly authorised officials.

John Nisbet.

President and Chairman.

Peter Chambers

Secretary.

(All alterations in this form should be initialled.)

AUTHORISED SIGNATORIES

NAME (in full)	OFFICE HELD	SIGNATURE
BRUCE HOWARD CHOPPIN	TREASURER	BH Choppin
JOHN DONALD NISBET	President	John Nisbet
PETER CHAMBERS	Secretary.	Peter Chambers
CLARE BURSTALL	Executive Council member	Clare Burstall
EDITH STONES	Vice President	E Stones
DEREK SHARPLES	Membership Secretary	Derek Sharples
DONALD IAN MCINTYRE	Conference Secretary	Donald I McIntyre
RAYMOND JACKSON	Exec. Council member	R Jackson

B.E.R.A. Executive Council Meeting
22nd November, 1974, Schools Council,
160, Great Portland Street, London, W1N, 6LL,
at 10.30 hours

A G E N D A

1. Apologies were received from Dr. G. Brown and Dr. L. Cohen.
2. Present Professor J. Nisbet (in the Chair), C. Burstall, (N.F.E.R.), B. Choppin, (N.F.E.R.), R. Jackson, (Schools Council), D. McIntyre, (Stirling), D. Sharples, (Worcester), E. Stones, (Liverpool), and the General Secretary.
3. The Minutes of the Meeting of the Executive Council held on 5th October, 1974, were received and approved. It was resolved that the President's appreciation of the work done by the Planning Committee be formally recorded.

It was also resolved that the reference to Committee Member's expenses (A.O.B. 3) i)) should include members of Sub-Committees.

4. Matters Arising

a) Establishment of Sub-Committees

It was reported that all the proposed Chairmen had agreed to undertake their commitments.

b) Policy for Co-option

It was agreed that without formal constitutional backing, formal co-option should not be made, but that further members should be invited to attend the Executive Committee. It was further recommended that the Constitution be amended to resolve the difficulties of the quorum and co-options.

After considerable discussion, it was agreed to invite the following to attend: Dr. R.C. Whitfield, Mr. D.J. Warrington, and Professor J. Wrigley.

It was further recommended that any alterations to the Constitution should aim at providing for a Council of around twelve members.

c) i) Mr. McIntyre reported that the arrangements for the Bradford seminar were now completed.

Dr. Choppin asked for clarification of responsibility for financial arrangements. It was reported that the Conference would be held under the responsibility of B.E.R.A. but that Mr. McIntyre should clarify the position with Professor Beard. Any decision made about this Conference should not prejudice any decisions about further Conferences or Seminars.

ii) Mr. McIntyre reported that Mr. Adelman had been encouraged by the Council's response and agreed to work out a more detailed scheme, but that he felt the seminar should now be postponed from Spring until Autumn. It was, therefore, felt that it might be wise to incorporate this seminar area in the programme for the Annual Conference.

iii) It was noted that no activities were planned between January and September. It was suggested that Mr. McIntyre write to Alan Bishop to encourage his initiative with a date around May, 1975 in mind.

d) Annual Conference

It was reported that the Conference had been booked for Stirling between September 1st and September 4th, 1975. It was suggested that themes might be selected with Key speakers for the Conference as a whole and opportunities for specialist follow-up in smaller groups:

e.g. curriculum research and classroom behaviour; the methodology of action research; and the effects of school organization on learning.

It was further suggested that an open area for miscellaneous papers might be arranged. Other themes might include Resource Centres; problems of initial Teacher Education; and Co-operative research across institutions and across specialist areas. Conference organization should aim for maximum involvement by members and the problems of parallel courses should be examined.

It might be possible to invite "Discipline" Sections to hold a meeting within the Conference, e.g. the Comparative Education Society, the History of Education Society, or the Standing Conference for Curriculum Studies. Such initiatives could be related to possible affiliation and might act as a source for recruiting new members.

e) Political Goals of B.E.R.A.

It was reported that S.S.R.C. and U.C.E.T. were keenly interested in this area, as were the University Vice-Chancellors. It was agreed that there was a real need to formulate policy, which would cover training, careers and career opportunities. It was felt necessary to establish policy and examine ways of exerting pressure. It was hoped that some policy statement could be presented to the Annual Conference in September. A Working Party could be set up to consider this and the membership could be circulated to canvass opinion about goals and the role of B.E.R.A. in furthering such goals. The Chairman agreed to collate some of the available information and report this at the next meeting of the Council. It was recognised that B.E.R.A. could take a more political slant than either the Educational Research Board of S.S.R.C. or U.C.E.T. The establishment of a Research "lobby" could do something to offset the "underfunding" of research in Education in this country. It was, therefore, further agreed that Professor Stones would speak to Professor William Taylor about this issue. Mr. McIntyre agreed to draft a statement about areas of concern.

- f) The issue of a Joint Secretariat was discussed but was left on the table until the B.E.R.A. secretarial loads were calculated. It was suggested that while the membership figure remains at its present level, it is unlikely that such an association would be economic. It was agreed to maintain the link with S.R.H.E. and explore what facilities might be available. The Secretary was asked to write along these lines.

5. Correspondence

Letters were read from Professor Holdway (of the Canadian Educational Research Association), from Dr. Bishop, from Dr. Whitfield, from Professor Nisbet and Mr. McLaughlin (concerning the National Register of Educational Research), from the Secretary to Dr. Straton (of the Australian Educational Research Association) and from Dr. Brown.

It was agreed to circulate copies of Dr. Brown's letter to the Publications Sub-Committee.

6. Financial Arrangements

B. Choppin reported that it was necessary to regularize financial arrangements. He recommended that the Executive Council should be the sole body to undertake financial responsibilities, that a Bank Account be opened, that arrangements for signing cheques be made, that Conference financing be regularized and that financial inducements for members be made in relation to Conferences, etc. He reported that the coincidence of financial year and membership year made for difficulties and recommended that this matter be referred for consideration by the Finance Sub-committee.

- (i) It was resolved that:
 - (a) A Bank Account be opened along the lines described in the attached document.
 - (b) That the Executive Council should be the only body to authorize expenditure of the Association's funds.
 - (c) That the following principles be used as guidelines for the financing of seminars and conferences:
 - i) there shall always be explicit provision for the adequate financial management of any conference, etc. in accordance with the directives of the Executive Council. The normal intention shall be that any seminar or conference will be self-supporting;
 - ii) the Conference Organiser shall be responsible to the Executive Council for the financial management of any such conference or seminar and shall submit statements of income and expenditure as evidence of this;
 - iii) the Conference Organiser shall have authority to operate a separate Conference Account for the financial management of that particular Conference or Seminar.
 - (d) That a principle of differential charges operating for the benefit of members of B.E.R.A. be established in relation to meetings, seminars, conferences and Association publications.
 - (e) That the Finance Sub-Committee should examine these principles, together with the timing of the Financial Year, and that the Treasurer should communicate his Committee's recommendations to the Chairman of the Constitutional Sub-Committee.
 - ii) The Treasurer was asked for clarification about the mechanics of claims against Association Funds with particular regard to the ways members' expense claims might be met. He agreed to report on this matter at the next meeting.
 - iii) Mr. McIntyre asked for guidance on the question of financial arrangements for the members of any related Association attending the Annual Conference. It was agreed that the matter be left with the Chairman of the Conference Sub-Committee for the time-being, but that some differential should operate.

7. Registration as an Educational Charity

An application for Registration as a Charity has been made by the Chairman and acknowledged.

There are two issues. The first is related to the Association's exemption from tax; the second is related to an individual member's right to claim for benefit from income tax. It was felt that this second matter need not be acted on until the first issue was clarified.

It was observed that Conference Organizers need to take note that V.A.T. payments may be made on Conferences and they should take steps to cover this.

8. Reports from Sub-Committees

- i) The Finance Sub-Committee will consist of:
R. Jackson, J.A. Fox, J. Wrigley, and the Treasurer.
- ii) The Membership Sub-Committee will consist of:
P. Chambers, D. Sharples, Professor E. Stones, Professor P.H. Taylor, and possibly Dr. N. Graham, (University of Aston).
It was agreed that the Membership Sub-Committee should initiate publicity to recruit members, but if expenses were incurred, these need to be cleared with the Finance Sub-Committee.
- iii) The Conference Sub-Committee will consist of Professor Nisbet, A. Morrison, D. Hamilton, D. Withrington, together with K. Kennedy, G. MacLeod and S. Brown, who will assist with conference organization. It was agreed that Dr. Bishop should be invited to serve on this Sub-Committee.
- iv) The Publications Sub-Committee will consist of G. Brown, L. Cohen, R. Jackson and Professor E. Stones. It was agreed that a "Research Intelligence" Newsletter should be produced speedily and circulated to the Membership free-of-charge. It was also recommended that the Chairman be advised to increase the size of the Publications Sub-Committee.
- v) The Constitutional Sub-Committee would be meeting to discuss the relevant issues.
- vi) It was agreed that Sub-Committees would examine their remits, as stated in the Minutes of October 5th, 1974, and report their reactions at the next meeting of the Executive Council.

9. Programme of dates for future Council Meetings.

A programme of four meetings per annum was agreed as follows:

February 6th	10.30 hours
May 8th	10.30 hours
September 1-4th	During Conference
November	to be arranged

The first two meetings would be held in London at a Venue to be arranged, but it was hoped that the Schools Council might provide accommodation.

10. Other Business

There being no other business the meeting closed at 13.10 hours.

Peter Chambers
Secretary: British Educational
Research Association.
2nd December, 1974.

Minutes of B.E.R.A. Executive Council Meeting,
6th February, 1975, at the Schools' Council,
160, Great Portland Street, London, W1N 6LL at 10.30a.m.

1. Apologies were received from Dr. L. Cohen, Dr. D. Sharples and Mr. D. Withrington.
2. Present Professor J.D. Nisbet (in the chair), Dr. C. Burstall, Dr. B. Choppin, Mr. R. Jackson, Mr. D. McIntyre, Professor E. Stones, Dr. R.C. Whitfield, Professor J. Wrigley, and the General Secretary.
3. The Minutes of the meeting of the Executive Council held on 22nd November 1974 were received and approved.

4. Matters arising

4.1. Co-options The presence of Dr. Whitfield, Mr. Withrington and Professor Wrigley on the Committee was welcomed by the Chairman.

4.2. Registration as Charity

Dr. Whitfield wondered whether registration as a charity was necessary in view of its complexity. He felt it was sufficient to register as a Professional Association, to take steps to gain Income Tax concessions for members and clarify the position about V.A.T. The Treasurer felt that it was also important to ensure that B.E.R.A.'s income was not taxed.

It was agreed that the General Secretary should delay writing to the Commissioners of Inland Revenue to establish procedures for gaining tax concessions for members until after the position about Charity Registration was clarified.

It was also felt that registration as a Charity was important and that the Constitutional Sub-Committee should review the Constitution with a view to amending it appropriately. It was suggested that a draft proposal be presented to the next meeting of the Executive Council in May.

4.3. Financial Arrangements.

4.3.1 It was reported that a sum of £750 was at present in the bank and the transfer of funds from Liverpool University was almost completed. The final balance sheet on the Inaugural Conference was referred to Professor Stones and Dr. Choppin for further exploration.

5. Reports from the Sub-Committees

5.1. Financial Sub-Committee

5.1.1 It was reported that Mr. Fogelman (National Children's Bureau) had accepted an invitation to serve on the Sub-Committee.

5.1.2 It was recommended that up to one-third of subscription income should be devoted to expenditure on publications for the membership.

5.1.3 It was recommended that the constitution be changed so that the financial year of the Association would run from July 1st until June 30th. The membership year would remain the same. This would allow the Treasurer two to three months to make up the financial accounts and have them audited before the A.G.M. If the Constitution were thus altered in September 1975, members would be asked to pay the usual subscription for a somewhat reduced membership until 30th June, 1976. It would be usual, however, to allow three months grace

for late renewals of membership so that members' subscriptions would not lapse and prevent their attending and voting at the A.G.M.

5.1.4. The constitution should be altered to allow for the appointment of auditors. It was agreed that the question of whether such auditing should be professional, or not, was left to the Finance Sub-Committee.

5.1.5. It was felt important that advertising for membership was sufficiently important to justify expenditure. The Executive Committee noted that such expenditure could be incurred and recommended that the Chairman of the Membership Sub-Committee should approach the Treasurer for such funds. It was recommended that the Membership Sub-Committee should explore the possibility of taking publicity in A.T.O. Journals.

5.2. Membership Sub-Committee

The total Membership now stands at 199. There are 4 applications under consideration and 18 outstanding enquiries. Dr. Graham has agreed to serve on the membership sub-committee. Following an article by Professor Stones there have been a number of enquiries from the U.S.A. and Canada. It was agreed that the Sub-Committee should take steps to try and increase the membership and to hold the present membership.

5.3. Constitutional Sub-Committee

The Sub-Committee is meeting and will make recommendations.

5.4. Publications Sub-Committee

Professor Stones and Mr. Jackson agreed to ascertain the progress made by the Sub-Committee and ensure that further developments will take place.

5.5. Conference Sub-Committee

5.5.1. Bradford Conference

The Conference was thought to be highly successful. Thirty members attended and a number of problematic issues were identified. There was evidence of an increased amount of work going on in the field of training research workers and the exchange of information about present activities was welcomed. Whereas recommendations about future activities and policies were not forthcoming, this would have been premature. Professor Beard has agreed to report to the Executive Council and to the S.S.R.C. A final statement of the accounts will be presented shortly.

5.5.2. Recommendations for Annual Conference

The Sub-Committee's proposals were put before the Council. In discussion, it was agreed that Professor Bernstein was not the most suitable choice of opening speaker. It was agreed that the incoming President should make a contribution to the Annual Conference. It was felt that the number of symposia was perhaps too many. It was explained that these fell into three main categories: a) Methodological topics; b) Substantive topics; c) Specific disciplinary perspectives. It was suggested that symposia might be repeated on a circulating basis to allow members to attend more than one. Members were invited to write to Mr. McIntyre to make further suggestions, particularly about sociological perspectives and

traditional psychological methods. It was hoped that symposiasts would discuss their pre-circulated papers, not read them. A summary of the Conference programme should be used for publicity purposes.

5.5.3. Mr. Adelman's Proposals

Reservations about these were expressed and Mr. McIntyre was asked to write to disabuse him of any idea that he had specific backing from B.E.R.A. for the proposed seminar in May. Mr. McIntyre was further asked to enquire why the suggestion that the topic should be incorporated into the Annual Conference was not adopted.

5.5.4. Mr. Bishop's Proposals

It was agreed that the proposals for a one-day conference into research on teaching to be held at Cambridge on June 14th, 1975 should be supported.

5.5.5. Financial Arrangements for Conferences.

After discussion, it was agreed that Conference Organizers should retain the responsibility for running a B.E.R.A. sponsored conference. It was thought to be impracticable to set financial limits within which organizers should operate.

6. Discussion on Policy, Political Goals and Future Activities

The papers from Professor Nisbet were discussed.

6.1. Five areas were considered:

- a. Conferences.
- b. Publications: Research Information.
- c. Research Training Information.
S.S.R.C. are willing to make grants to Learned Associations as sponsoring bodies and a project reviewing the present position in research worker training might be profitable.
- d. Co-ordination and co-operation with other seminar organizations, perhaps with a view to sharing secretarial services and co-ordination.
- e. Services to members, e.g. concessionary rates, etc.

6.2. The need for activity in the Publications area was imperative, not least to generate an awareness and interest in the value of educational research. It was agreed that the publications sub-committee should be asked to initiate activity as a matter of urgency.

6.3. It was agreed that the Association should try to exert pressure to improve the quality of research training and to lobby for the creation of more career opportunities for research workers.

6.4. It was felt important that the Association should also work to gain the support and co-operation of the teaching profession.

6.5. Members wanted more propaganda work on behalf of B.E.R.A. In particular, they wanted B.E.R.A. to be active in (i) establishing better communication between research workers (ii) developing public support for research. Another topic raised was the possibility of discussing draft proposals for a research project to be submitted to S.S.R.C. It was also decided to approach the editors of a number

of learned journals with a view to offering to their subscribers concessionary rates for our publications in return for similar facilities to B.E.R.A. members.

7. There was no correspondence.

8. Any Other Business

8.1. A suggestion that C.N.A.A. be invited to give research criteria when validating college courses was rejected because it was thought better to deal with this matter at a later stage in the life of B.E.R.A.

8.2. The constitutional committee were asked to advise on corporate membership. Did this status discourage individual membership or not?

The Secretary was asked to send to all Executive Council members copies of Sub-Committee papers ten days before Council Meetings. Multiple copies of Sub-Committee proceedings should be sent to the Secretary by Sub-Committee chairmen.

The next meeting will be held on 8th May, 1975, at 10.30a.m. in Professor Wrigley's room at the Schools Council, 160, Great Portland Street, London, W.1.

Peter Chambers
Secretary: British
Educational Research
Association.

3rd March, 1975.

Minutes of B.E.R.A. Executive Council Meeting,
8th May, 1975, at the Schools Council,
160, Great Portland Street, London W1N 6LL at
10.30a.m.

1. Apologies were received from: Dr. Choppin, Dr. Cohen,
and Mr. Withrington.
2. Present Professor J.D. Nisbet (in the Chair), Dr. C. Burstall
(NFER), Dr. G. Brown (Nottingham), R. Jackson (Reading),
D. McIntyre (Stirling), Dr. D. Sharples (Worcester),
Professor E. Stones (Liverpool), Dr. R.C. Whitfield
(Cambridge), Professor J. Wrigley (Schools Council),
and the General Secretary.
3. The Minutes of the meeting of the Executive Council held on
6th February, 1975, were received and approved as amended.
4. Matters arising
 - 4.1 Balance Sheet on Inaugural Conference

This has been examined and the final surplus confirmed.
 - 4.2 Bradford Conference

Professor Beard's report is still awaited.
 - 4.3 Mr. Adelman's proposals

Mr. McIntyre reported that Mr. Adelman is unable to incorporate
his proposals into the Annual Conference.
 - 4.4 Mr. Bishop's proposals

These are being implemented and a conference will be held at
Cambridge on 14th June, 1975.
 - 4.5 Subscriptions to Journals

A number of enquiries have been made and it was reported that
the NFER were prepared to negotiate a 25% reduction on "Educational
Research" if the Association were prepared to undertake the
collection of subscriptions. Approaches to those responsible for
the Journals of the Comparative Education Society and the
Philosophy of Education Society had not proved fruitful. Replies
concerning "The Journal of Curriculum Studies", "The Universities
Quarterly" and "The British Journal of Educational Studies" were
still awaited.
5. Correspondence
 - 5.1 Letter from Institute of Careers Officers

It was agreed to reply, indicating interest in corporate membership,
but noting that any concrete decision would have to await
approval of the revised constitution after the September
Conference. The letter should also point out the benefits
of individual membership of BERA to members of the Institute.

The initiative from the E.R.B. was welcomed. It was stressed that, although B.E.R.A.'s role here was a co-ordinating one, it was important to be represented and to prepare a paper outlining how co-operation between learned societies might develop. The advantages of shared secretarial services and accommodation were discussed. Shared resources would facilitate the dissemination of publicity, journals etc., but might prove too costly if they were to be adequately efficient. It might be more profitable to explore academic co-operation, e.g. shared research activities, conferences and exchanges of information. The meeting of Association costs through members' institutions could hardly continue and the development of shared resources could provide the necessary alternative services which increasing financial strictures may necessitate. Nevertheless, the placing of some common resource services in a given institution might be advantageous.

It was agreed that B.E.R.A. could undertake a co-ordinating function in developing any ongoing co-operative enterprise.

It was agreed to accept the invitation and to nominate Professor Stones to represent B.E.R.A. at the Stirling meeting of 3rd September, 1975. Members should write to Professor Stones to provide comments on the role of B.E.R.A. in a co-operative enterprise of this kind.

The Chairman of the Publications Sub-Committee agreed to contact other Societies to offer opportunities to advertise their conferences in the B.E.R.A. Newsletter.

6. Reports from Sub-Committees

6.1 Letter from Treasurer

It was noted that the Association's funds now stood at £730.

6.2 Report from Membership Sub-Committee

Membership stands at 203 and there are 4 outstanding enquiries. Membership forms have been circulated with Conference publicity. Membership forms are now filed on A3 cards.

It was agreed that the Membership Secretary should draft further publicity for the "Newsletter".

The Membership Secretary asked if Council members had any suggestions about the details that should be included on the new membership list. It was agreed that home addresses need not be included.

The Chairman expressed his congratulations to the Membership Secretary that recruitment was holding up so well.

6.3 Draft Constitution

6.3.1 The amendments were discussed clause by clause.

6.3.2 It was agreed that Article 2 should be modified along the lines suggested by the Constitutional Sub-Committee in the Revised Draft, but that the final wording should be the responsibility of the sub-committee as guided by the subsequent discussion.

6.3.3 With the exceptions of minor points of detail, the remaining Articles were approved as amended.

6.3.4 It was agreed that the Constitutional Sub-Committee should prepare a revised Draft for the Annual General Meeting, but endeavour to circulate this to the Council, or to the President and Secretary, beforehand.

6.3.5 The Chairman, on behalf of the Council, acknowledged his appreciation of the work done by the Sub-Committee.

6.4 Report from Publications Sub-Committee

6.4.1 Dr. Brown reported that the production of the Bulletin was in hand and would appear by July 1st. Professor Stones emphasized that the use of the word "Intelligence" in the title was to indicate that the Bulletin would be used to inform members of what was going on. It was agreed that one of the contributions of the Bulletin should be to keep members in touch with the activities of the Executive Council.

6.4.2 The long term aims were discussed and it was agreed that the Sub-Committee should continue to develop its policy. Some reservations about the ambitious nature of the projections were expressed, but as a statement of aspirations it was perfectly acceptable. The Chairman expressed his thanks on behalf of the Council for the work done by the Publications Sub-Committee.

6.5 Report from Conference Sub-Committee

6.5.1 Annual Conference

Invitations to other Associations have been made and it was agreed that adequate details of the conference should be made available to the members of such Associations.

It was also agreed that a membership enquiry point should be made available at the Conference. Council members were invited to submit possible names for an opening speaker to Mr. McIntyre. If necessary, the Conference Secretary should change the format of the Conference to cater for a situation in which an adequate opening speaker could be obtained. A Brains Trust would make an acceptable alternative.

It would be valuable to determine the venue of the 1976 Conference before the September Conference. It was agreed that it should be held in London, if possible.

The Council's debt to Mr. McIntyre for his great efforts in organizing the Conference were recorded.

6.5.2 Remit of the Sub-Committee

It was agreed that the formal remit for the committee be approved.

7. Other Business

7.1 Elections The following procedures were agreed.

The General Secretary should circulate the membership, giving them notice of the Annual General Meeting and inviting nominations for June 9th, 1975. These would include nominations for a Vice-President and three members of Council. Ballot papers would then be prepared for June 16th and circulated to members. Completed Ballot Forms should be returned to the General Secretary, C/O The Department of Education, University of Stirling by 1st September, 1975.

7.2 Policy for the Professional Structure of Educational Research

Mr. McIntyre proposed that the Council prepare a draft policy statement for the Annual General Meeting, which should include:

- (a) a diagnosis of major factors which limit the amount, the quality and the use of educational research in this country, including in particular the inadequacy of training facilities, the temporary nature of most research appointments and the institutional separation of researchers from teachers and administrators.
- (b) a statement of innovations which, the Association believes, would ameliorate this state of affairs,
- and (c) representations which should formally be made, on behalf of the Association, within the coming year, to such bodies as the U.G.C., the C.N.A.A., Regional Authorities, the Committee of Vice-Chancellors, and Principals of Colleges of Education and Polytechnics.

It was agreed that an item discussing the formulation of a policy statement for B.E.R.A. be included on the Agenda for the Annual General Meeting.

- 7.3 It was agreed that the question of relationships with the C.N.A.A. should be further explored.

8. Date of the next meetings

- 8.1 The next meeting will be held at 1600 hours, 2nd September, 1975, at the University of Stirling.

- 8.2 A further meeting will be held at a time to be arranged, on 4th September, 1975, at the University of Stirling.

9. The Chairman expressed the appreciation of the Council for the work done by Mr. Ray Jackson both in setting up the Association and within the Executive Council, and congratulated him upon his appointment to a Chair of Education at the University of Malawi.

Peter Chambers
General Secretary:
British Educational
Research Association.

29a

CONSTITUTION OF THE BRITISH EDUCATIONAL RESEARCH ASSOCIATION

(Revision submitted by the Executive Council for approval by members at the AGM, Stirling, September 1975)

Article 1 Name and Status

The name of the Association shall be the British Educational Research Association (B.E.R.A.). It is an autonomous professional body, distinct from other national institutions.

Article 2 Purpose

The broad aim of the Association is to encourage the pursuit of educational research and its applications for both the improvement of educational practice and for the general benefit of the community.

In particular the Association seeks to:

- (i) further the communication of educational research findings to all interested in the theory and practice of education both within the educational system and in the community at large;
- (ii) promote co-operation among research workers in various disciplines working in the field of education;
- (iii) provide a professional framework for the critical discussion of problems and methods in educational research;
- (iv) improve the training of and facilities for educational research personnel, in order that their skills may be of maximum benefit to the community.

Article 3 Membership

- A. Membership of the Association is open to all persons interested in educational research and actively engaged in furthering the broad aim of the Association. While membership is generally on an individual basis, corporate membership may be granted by the Executive Council to certain organisations on terms stipulated by the Council.
- B. There are two basic classes of individual membership of the Association; Voting and Non-voting.
- C. Only voting members may vote and hold elective office in the Association. Eligibility for voting membership shall normally be based upon evidence of present or ~~past~~/involvement in educational research or the direction or the dissemination of such research. Voting members shall comprise:
 - (i) those invited to attend the Inaugural Meeting of the Association held in April 1974, and who took up subscription before July 1st 1974;
 - (ii) those nominated by two voting members and approved by the membership sub-committee;
 - (iii) Associate members of at least three years' standing whose applications are approved by the membership sub-committee.
- /active D. Non-voting members have the same rights and privileges as voting members, except that they may not vote or hold elective office. Non-voting members comprise three sub-classes:
 - (i) Associate members, comprising persons interested in educational research and subscribing to the purposes of the Association.
 - (ii) Student members, comprising any full-time or part-time student not holding a full-time position, nominated by a voting member holding a full-time position at the institution where the student is enrolled. Student membership has a maximum of four years' tenure.
 - (iii) International affiliates comprising persons generally resident outside the United Kingdom who subscribe to the aims of the Association.
- E. Membership will terminate automatically if annual subscriptions lapse beyond the time fixed by the Executive Council, generally the end of September.

Article 4 The Executive Council

The Executive Council will be responsible for administering the Association in accordance with the wishes of the voting members in order to achieve the aims of the Association. It will consist of 11 elected members, comprising:-

President, who will act as Chairman;
Vice-President, who will act as Chairman during the President's absence;
General Secretary;
... Treasurer, who will act as Chairman of the Finance Sub-Committee;
Membership Secretary, who will act as Chairman of the Membership Sub-committee;
Publications Editor, who will act as Chairman of the Publications Sub-committee;
Conference Secretary, who will act as Chairman of the Conference Sub-committee; and four members without portfolio.

The Executive Council have power to (i) co-opt up to three voting members of the Association and (ii) to set up and determine the composition of sub-committees; sub-committee members need not be drawn entirely from the Executive Council. All sub-committees shall report to the Executive Council. A quorum of the Council shall constitute 6 or more members, and the Chairman shall have a vote and a casting vote. A voting member may attend any Executive Council meeting as an observer upon giving one month's notice to the General Secretary.

Article 5 Nominations, elections, and terms of officers of the Executive Council

Election shall be by ballot and shall be reported to the Annual General Meeting of the Association, which will form a part of each Annual Conference of the Association, generally held in September.

The office of President will be filled annually by the out-going Vice-President, and the office of Vice-President shall be open for annual election. The other nine members of the Council will be elected for a 3-year period, one-third of them retiring annually. The Executive Council will initially determine the rota of retirements. The Executive Council will appoint from among their number, the following five officers:-

The General Secretary
The Treasurer
The Membership Secretary
The Conference Secretary
The Publications Editor

Nominations for election to the Council must be supported by at least two voting members. All members of the Executive Council, with the exception of the retiring President (for the office of President), may offer themselves for re-election.

Article 6 Finance and benefits of membership

1. There will be an initial annual subscription of £5 (£2 for student members). Membership will entitle persons to attend conferences and receive such benefits and publications as the Executive Council shall from time to time deem appropriate. The accounts of the Association shall be subject to an annual external, professional audit and will be presented to each A.G.M. Changes to the subscription rate require the approval of the A.G.M. and all expenditure requires the prior approval of the Finance Sub-committee.

2. In the event of the dissolution of the Association the Executive Council then in office shall remain in office until all the affairs of the Association have been properly terminated. Any Funds remaining after payment of debts and obligations shall be distributed to one or more approved educational organisation(s).
3. No member may profit financially from the affairs of the Association.
4. The Association does not seek to make any financial gain from its total activities.
5. The financial year of the Association is from 1st July to 30th June. Members are allowed three months, up to the end of September, to renew their annual subscriptions.

Article 7 Changes to the Constitution

Proposals for changes to the Constitution shall be submitted to the Executive Council who shall communicate such proposals with their recommendations to the voting membership, by post. Voting members unable to attend the A.G.M. may cast their votes, in writing, by proxy through the General Secretary not less than three days prior to the A.G.M. Constitutional changes require the support of 65% of the votes cast before adoption.

Article 8 Meetings

There shall be an Annual General Meeting during the Association's Annual Conference, at which the President shall take the Chair. A special general meeting can be called by a request, signed by 20 or more voting members, to the Executive Council. The Executive Council shall meet at least three times per year.

June, 1975.

291

CONSTITUTION OF THE BRITISH EDUCATIONAL RESEARCH ASSOCIATION

(Revised 1975)

Article 1 Name and Status

The name of the Association shall be the British Educational Research Association (B.E.R.A.). It is an autonomous professional body, distinct from other national institutions.

Article 2 Purpose

The broad aim of the Association is to encourage the pursuit of educational research and its applications in both the educational system and the wider community. In particular the Association seeks to;

- (i) provide a critical professional framework for the discussion of problems and methods in educational research;
- (ii) promote co-operation among research workers in various disciplines working in the field of education;
- (iii) communicate educational research findings to all concerned with the study and practice of education including politicians and the community at large;
- (iv) discuss the training of and facilities for educational research personnel.

Article 3 Membership

- A. Membership of the Association is open to all persons interested in educational research and actively engaged in furthering the broad aim of the Association. While membership is generally on an individual basis, corporate membership may be granted by the Executive Council to certain organisations on terms stipulated by the Council.
- B. There are two basic classes of membership of the Association: Voting and Non-voting.
- C. Only voting members may vote and hold elective office in the Association. Eligibility for voting membership shall normally be based upon evidence of present or past active involvement in educational research or the direction or the dissemination of such research. Voting members shall comprise:
 - (i) those invited to attend the Inaugural Meeting of the Association held in April 1974, and who ~~take~~^{begin} up subscription by June 30th, 1974;
 - (ii) those nominated by two voting members and approved by the membership sub-committee;
 - (iii) Associate members of at least three years' standing whose applications are approved by the membership sub-committee.
- D. Non-voting members have the same rights and privileges as voting members, except that they may not vote or hold elective office. Non-voting members comprise three sub-classes:
 - (i) Associate members, comprising persons interested in educational research and subscribing to the purposes of the Association.
 - (ii) Student members, comprising any full-time or part-time student not holding a full-time position, nominated by a voting member holding a full-time position at the institution where the student is enrolled. Student membership has a maximum of four years' tenure.
 - (iii) International affiliates comprising persons generally resident outside the United Kingdom who subscribe to the aims of the Association.
- E. Membership will terminate automatically if annual subscriptions lapse beyond the time fixed by the Executive Council.

Article 4 The Executive Council

The Executive Council will be responsible for administering the Association in accordance with the wishes of the voting members in order to achieve the aims of the Association. It will consist of ~~10~~ elected members comprising:

President, who will act as Chairman;
Vice-President, who will act as Chairman during the President's absence;
General Secretary;
Treasurer, who will act as Chairman of the Finance Sub-committee;
Membership Secretary, who will act as Chairman of the Membership Sub-committee;
Publications Editor, who will act as Chairman of the Publications Sub-committee;
Conference Secretary, who will act as Chairman of the Conference Sub-committee;
and four members without portfolio.

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The Executive Council have power to (i) coopt up to three voting members of the Association and (ii) to set up and determine the composition of sub-committees; sub-committee members need not be drawn entirely from the Executive Council. All sub-committees shall report to the Executive Council. A quorum of the Council shall constitute 6 or more members, and the Chairman shall have a vote and a casting vote. A voting member may attend any Executive Council meeting as an observer upon giving one month's notice to the General Secretary.

Article 5 Nominations, elections, and terms of officers of the Executive Council

Election shall be by ballot and shall be reported to the Annual General Meeting of the Association which will form a part of each Annual Conference of the Association, generally held in September.

The office of President will be filled annually by the out-going Vice-President, and the office of Vice-President shall be open for annual election. The other nine members of the Council will be elected for a 3-year period, one-third of them retiring annually. The Executive Council will initially determine the rota of retirements and will also appoint from among their number the following 5 officers:

The General Secretary
The Treasurer
The Membership Secretary
The Conference Secretary
The Publications Editor

Nominations for election to the Council must be supported by at least two voting members. All members of the Executive Council, with the exception of the retiring President (for the office of President), may offer themselves for re-election.

Article 6 Finance and benefits of membership

1. There will be an initial annual subscription of £5 (£2 for student members). Membership will entitle persons to attend conferences and receive such benefits and publications as the Executive Council shall from time to time deem appropriate. The accounts of the Association shall be subject to an annual external professional audit and will be presented to each A.G.M. Changes to the subscription rate require the approval of the A.G.M. and all expenditure requires the prior approval of the Finance Sub-committee.
2. In the event of the dissolution of the Association, the Executive Council then in office shall remain in office until all the affairs of the Association have been properly terminated. Any funds remaining after payment of debts and obligations shall be distributed to one or more qualified educational organisation(s).
3. No member may profit financially from the affairs of the Association.
4. The Association does not seek to make any financial gain from its total activities.
5. The financial year of the Association is from 1 July to 30 June. Members are allowed three months, up to the end of September, to renew their annual subscriptions.

Article 7 Changes to the Constitution

Proposals for changes to the Constitution shall be submitted to the Executive Council who shall communicate such proposals with their recommendations to the voting membership by post. Voting members unable to attend the A.G.M. may cast their votes in writing by proxy through the General Secretary not less than 3 days prior to the A.G.M. Constitutional changes require the support of 65% of the votes cast before adoption.

Article 8 Meetings

There shall be an Annual General Meeting during the Association's Annual Conference at which the President shall take the chair. A special general meeting can be called by a request, signed by 20 or more voting members, to the Executive Council. The Executive Council shall meet at least three times per year.

*Draft
Mar '75*

BERA Executive Council meeting. Sept. 2nd. 1975

TREASURER'S REPORT

1. Accounts for the first 15 months of BERA's existence are attached. The Finance Sub-Committee approved the appointment this year of David M Bowles to be Auditor. I request that I be authorized to pay him £10 for this work. The question of appointing auditors in future years is still unresolved.

2. Since July 1st, 24 members have renewed their subscriptions, and 17 new members have joined.

The Finance Sub-Committee and the Membership Secretary advised that it would be unreasonable to request subscription renewals from those who had only just joined, particularly in view of the lack of publications and activities in recent months. I prepared a list of people who had joined in the last three months of the last financial year, and to whom renewal requests should not be sent, but this seems to have been overlooked. As a result I have one complaint and three unexpected cheques. I propose to return the cheques and to apologise to all concerned for the confusion. It would probably be best if we could adopt a general rule to deal with this problem in the future.

3. It is already clear that expenditure will be substantially higher next year. Preliminary estimates are as follows ;

Committee travelling expenses	£200
Office costs	£100
Research Intelligence Bulletin	£400

If conferences break even, it is probable that there will again be a surplus, though not as high as it was last year.

B.H.Choppin
29.8.75

BRITISH EDUCATIONAL RESEARCH ASSOCIATION

RECEIPTS AND PAYMENTS ACCOUNT

5.4.74 to 30.6.75

RECEIPTS

Annual Subscriptions

215 @ £5	1,075	
3 @ £2	<u>6</u>	1,081

Conference Income

Inaugural Conference Fees	540	
Sample-free Item Analysis Seminar Fees	103	
Bradford Conference (Note 1)	454	
Sales of proceedings	<u>16</u>	1,113

<u>Interest Received</u>	<u>14</u>	
		£ 2,208

Less : PAYMENTS

Conference Expenses

Inaugural Conference	692	
Sample-free Item Analysis Seminar	93	
Bradford Conference (Note 1)	<u>386</u>	1,171

<u>Committee Travelling Expenses</u>	<u>145</u>	
<u>Office Expenses</u>	<u>41</u>	
		£ 1,357

BALANCE AT BANK

Current Account	337	
Deposit Account	<u>514</u>	
		<u>851</u>
		£ 2,208

NOTES

- 1) The surplus on the Bradford Conference is refundable to the SSRC who provided £303 of the Income.
- 2) The above statement relates to receipts and payments during the period and takes no account of subsequent receipts and payments.

Auditors Report

The Receipts and Payments Account for the period to 30th June 1975 was prepared by me from the books, vouchers and information supplied. To the best of my knowledge and belief it gives a true and fair view of the Receipts and Payments for that period.

David M Bowles. David M. Bowles F.C.A.
27.8.75

Report from the Publications Committee1. Types of Publication: Long term aims

The Committee discussed the likely developments of the Association over the next five or more years. They suggest that the Association should consider developing four types of publications to match the ongoing needs of the Association.

- (a) A British Educational Research Journal
This would contain original research from all fields of study in Education.
- (b) A Review Journal
This would contain definitive reviews of developments in various fields. The reviews may be historical, experimental or conceptually based.
- (c) Occasional Publications
These would be detailed conference reports or monographs on special topics of interest such as, for example, "New techniques of statistical analysis: uses and abuses".
- (d) A House Journal
This would initially contain a wide variety of contributions. As the other types of publications were developed its content would change (see below).

2. A proposal: "Research Intelligence: B.E.R.A. Bulletin"

The Publications Committee recommend that a House Journal with the above title be founded and circulated to all members of the B.E.R.A., Education libraries and other interested bodies.

The title "Research Intelligence" was chosen to indicate our concern to make our approaches to research more 'intelligent' and 'intelligible'; to give information on developments in all fields of educational research and to act as a forum for discussing educational issues and policies.

3. Some suggestions concerning the proposed House Journal

It is emphasised that the contents and format of the House Journal would change as the other publications are established but during the early stages of the life of the Association it was thought that the House Journal should contain the following types of contributions:

- (a) Information on ongoing research.
- (b) Announcements of new research programmes.
- (c) Brief descriptions of original research.
- (d) Identifications of research areas and problems.
- (e) The practice of research in different areas.
- (f) Basic concepts of research in different areas - especially for those outside the field.
- (g) Addresses to conferences.

*Twice
a year.*

- (h) Professional Activities - Meetings, study groups.
- (i) 'Notes from the field' - discussion of implication of Government reports and policy statements.
- (j) Book reviews.
- (k) Abstracts of major articles and lists of recent major publications.
- (l) Letters.

It was hoped that contributions on interdisciplinary approaches as well as from distinctive fields would be encouraged. The usual length of article might be no more than 2,000 words. Brief notes on a topic or theme would usually be no more than 500 words.

If Council approve in principle the establishment of the House Journal then every effort will be made to ensure that the first issue is ready before the B.E.R.A. annual conference in September. The date of the first issue preferred by the Publications Committee is July 1st, 1975. This would enable us to send out details of the September conference and thereby reduce mailing costs.

The members of the Publications Committee are prepared to act as an Editorial Board. The Chairman is prepared to act as Editor of the journal. Preparation of the first issue is well under way. Further details will be supplied at the Council meeting. It is hoped that the Committee might also call upon the services of other members of Council.

G. A. Brown
R. Jackson
M. Smith
E. Stones

3331

The first issue of Research Intelligence

1. Three alternative covers have been designed and the ^{Publications} Committee are invited to select one. They will be handed out at the meeting.
2. The following articles have been received:
 - A non-technical guide to cluster analysis - N. Bennett
 - A system for analysing social data - M. Youngman
 - Classifications and frames of knowledge - G. Easthope
3. The following articles have been promised:
 - Educational Research in Northern Ireland - J. Wilson
 - Concepts of organisational theory and their implications - D. Finlayson ^{before}
 - Is Phenomenology just "Look and Say"? - S. Delamont ^{check of} ✓
 - Methods of historical enquiry in Education - D. Withrington
 - Trends in the Sociology of Education - J. Egglestone
4. The following reports have been invited:
 - Conference on Supervision of Research Students - Ruth Beard
 - Conference on The Evaluation of Teaching - A. Bishop
5. The following information has been received:
 - Complete list of members
 - Membership application forms
 - Details of September conference
 - Details of S.S.R.C. sponsored meeting of Education Societies.
6. The following information is being collected:
 - S.S.R.C. sponsored research programmes about to be launched.
7. The following has been compiled or collected/invited:
 - Invitations for contributions
 - Foreword to Journal
 - Chairman's introduction.

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